MAPROAD

Licensing

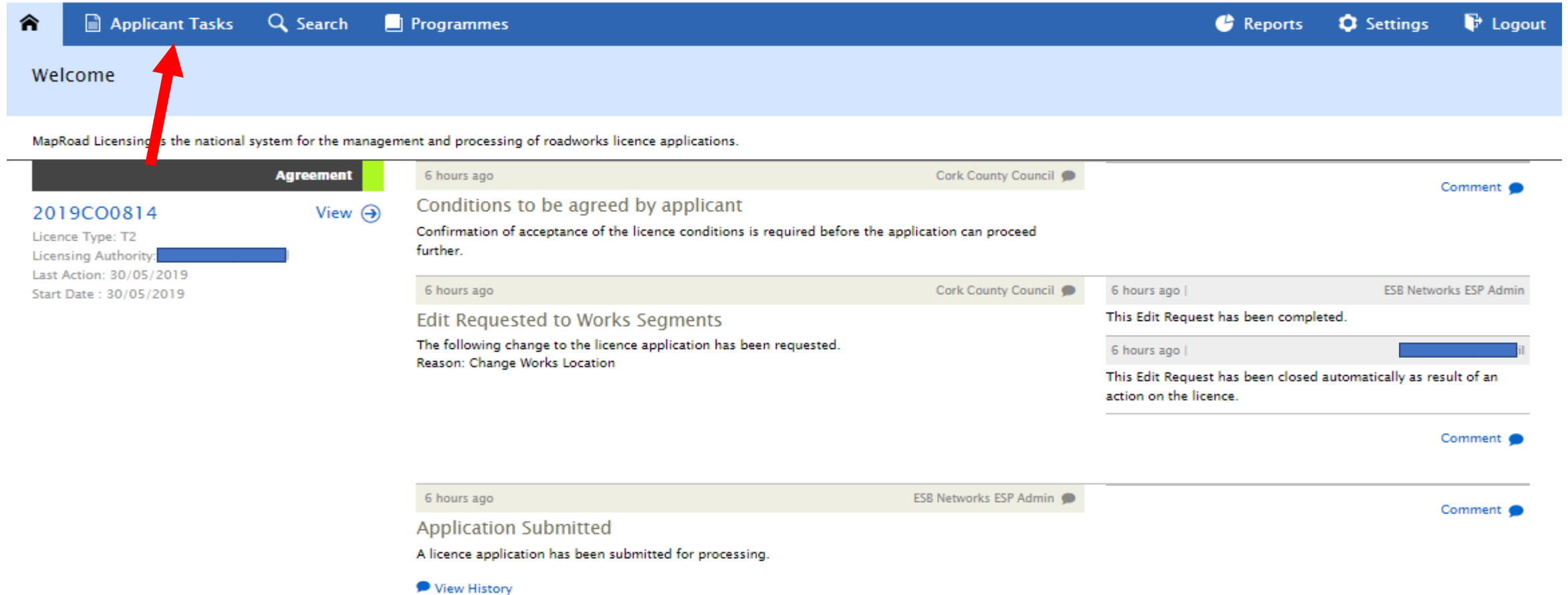| Title : Creating T2/T3 Application	
Reference:	1
Revision:	2
Date:	27/08/2019

T2 Licence

- An application to carry out works of <u>moderate impact</u> due to the location, extent, amount or duration of the work. A T2 licence requires time for approval and works notification.

T3 Licence

 - An application to carry out works of <u>low impact</u> due to the location, extent, amount or duration of the work. A T3 licence requires a short application period and does not require a works programme notification.

Select "Applicant Tasks"

Select "Create New Licence"

Select the Licence Type and then Create

Select Local Authority and then Create

The below box will always appear when the applicant selects T2 or T3 indicating the declarations the applicant is making when either submitting a T2 or a T3 Licence Application. Once the declarations are noted select Confirm.

Road Engineering Assets

The applicant hereby makes the following declarations:
For either a T3 or a T2 Licence Application:

- That any proposed road opening shall not affect a Special Engineering Difficulty as defined in the Guidelines for the Management of Reinstatements in Public Roads April 2017.
- That a signalised junction is not affected.
- That not more than one street in an urban area is affected.
- That any proposed road opening does not affect the structure of any bridge.

For a T3: Licence Application:

- That any proposed road openings are more than 10m from any bridge.
- That the proposed road openings are on a road with a Traffic Impact number less than or equal to 2.
- That the works are intended to be less than 5 days on site.
- That the aggregate size of the openings shall not exceed the sizes set out in the Guidelines for the Management of Reinstatements in Public Roads April 2017 for rural or urban locations as appropriate.
- That the number of road openings shall be five or less unless the opening is in an urban location where the traffic impact is two in which there shall only be one opening associated with the application.

For a T2 Licence Application:

- That the works are intended to be less than 30 days on site.
- That the aggregate size of the openings shall not exceed the sizes set out in the Guidelines for the Management of Reinstatements in Public Roads April 2017 for rural or urban locations as appropriate.

Confirm   Cancel

Works Segments.
Enter location description of works which should clearly describe the address/location.
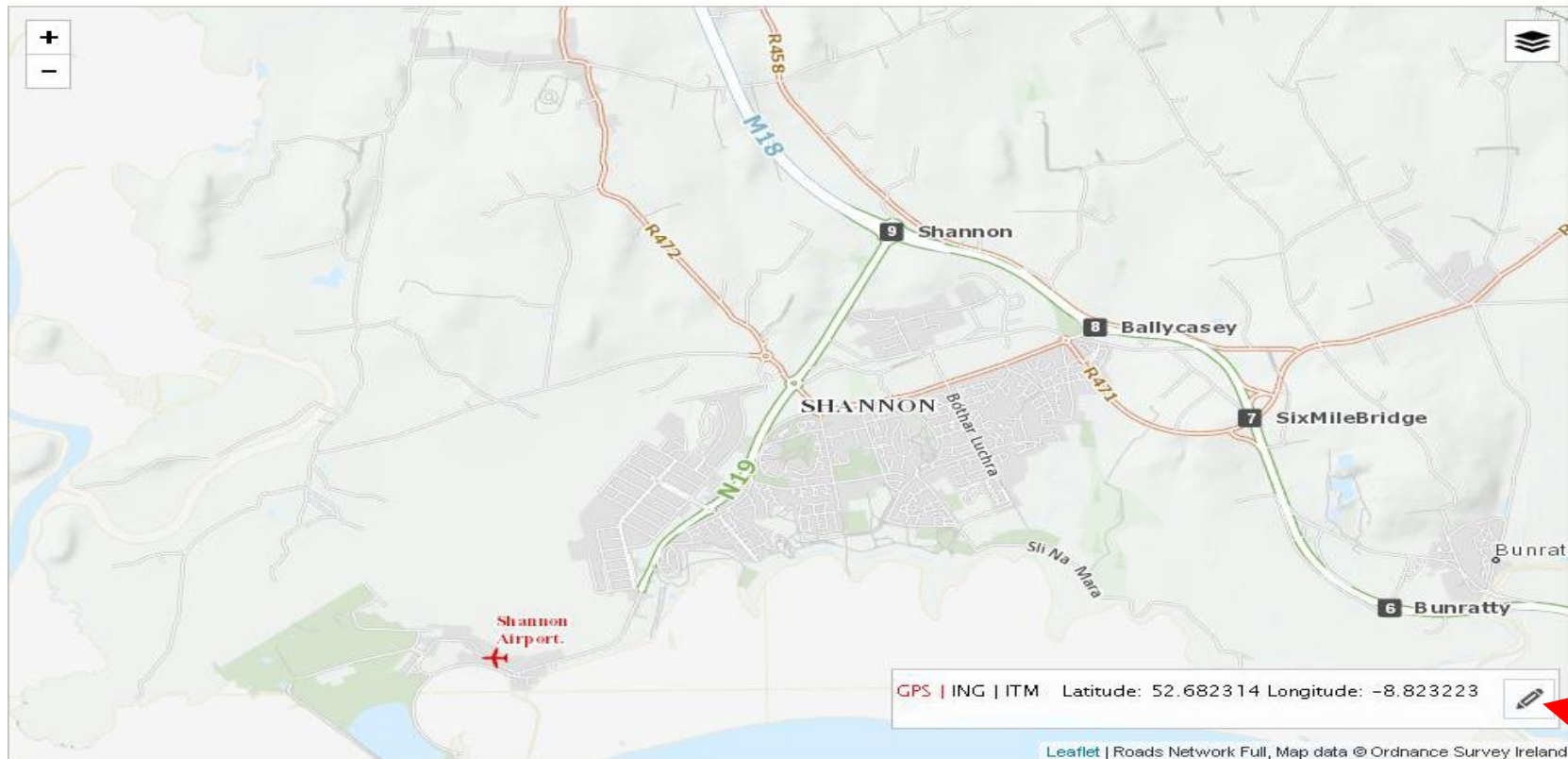
By clicking on the icon below you can enter the GPS, ING or ITM co-ordinates which will centre the map to the location required as shown.

On the map you will see the Roads Schedule marked in black if you click on these roads a box will appear showing the Pavement Management System road information. It will give the PMS Road Attributes. Note: It is important to record the Traffic Impact Number as this will be required when entering the excavation details.

In order to draw your excavation point or trench on the map , zoom in, either scroll in or use the highlighted Zoom In button. As you continue to zoom in two additional symbols will appear underneath the Zoom In & Zoom Out, the first is a Polyline to draw a Trench, the second is an Excavation Marker to mark the excavation location.

If you wish to draw a trench you firstly click on the Polyline icon.
Click on the first point of the trench and draw the trench. If you wish to draw a curved line click on a point and continue to draw.
Click on last point to finish the trench.

Location Description: * Ballycasey Close, Shannon, Co Clare
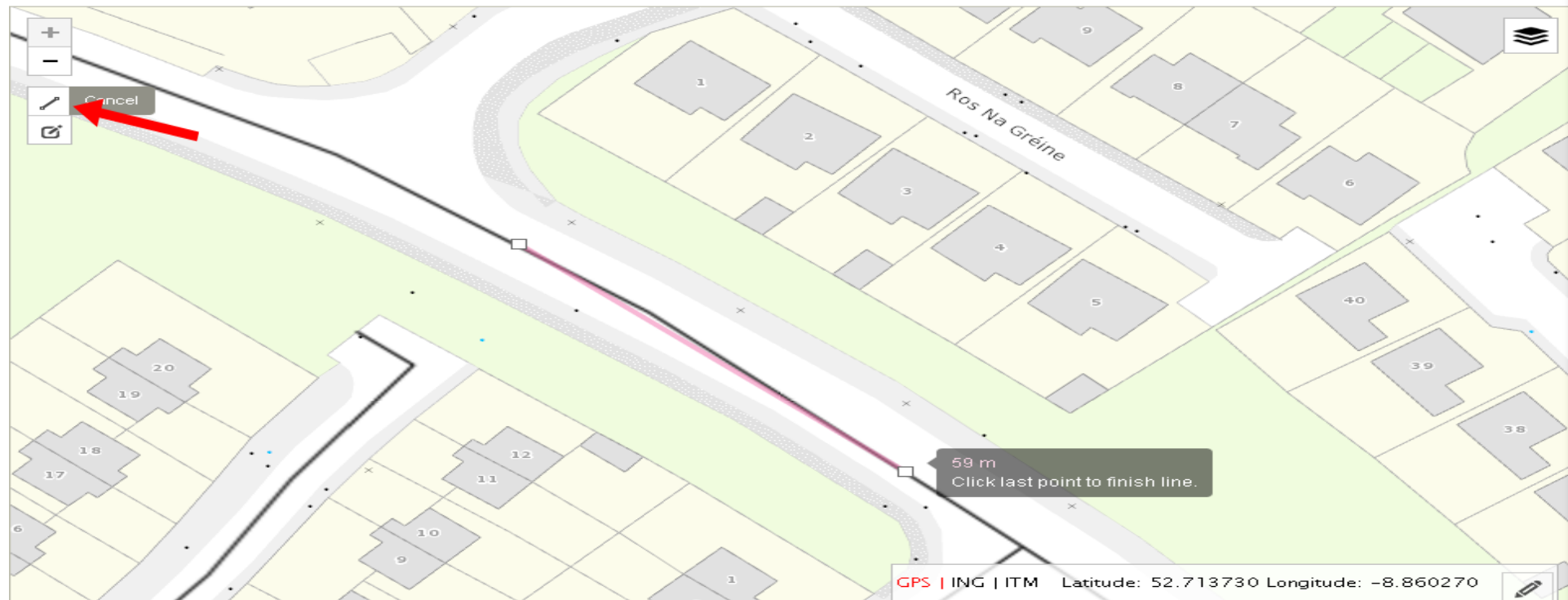
Road Segment Number: Add Road

Cancel

Ros Na Gréine

1
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39
38
20
19
18
17
6
12
11
10
9
1

59 m
Click last point to finish line.

GPS | ING | ITM   Latitude: 52.713730 Longitude: −8.860270

If wish to draw an excavation you click on this icon and then click on the map where it is located as below.
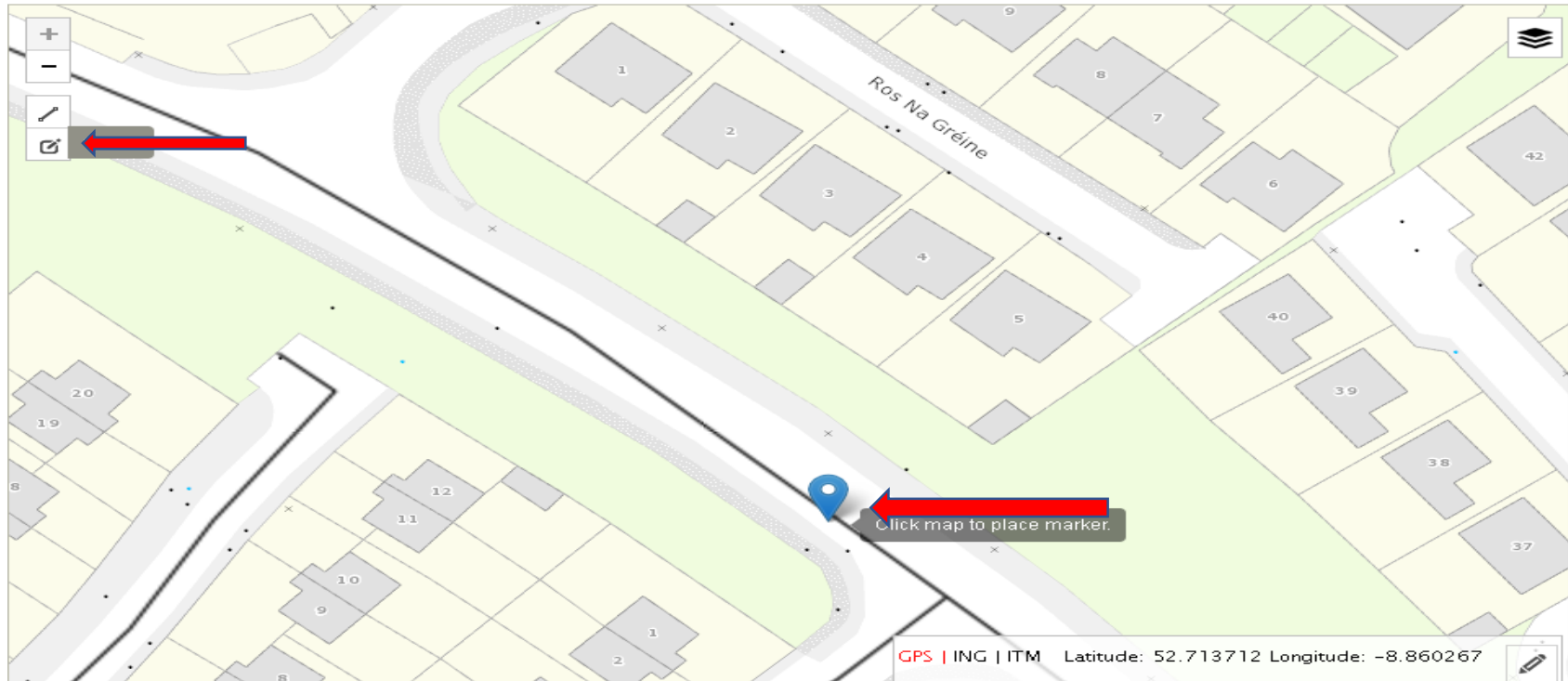
When the trench or excavation is drawn this box will appear looking for the surface details and excavation dimensions Note: Trench dimensions are not automatically linked to the marked trench.

Once the "Part of Road" has been selected the following details need to be selected from the dropdown menus
1. Geometry **2.** Traffic Impact No **3.** Speed Limit Zone **4.** Existing Roadway Type
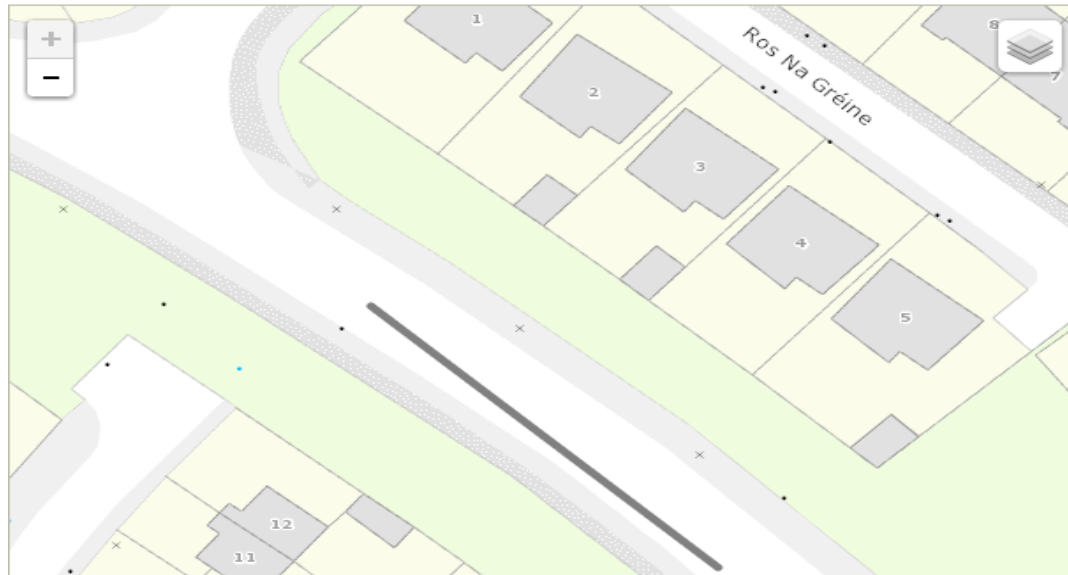
Excavation Code: No Code

Add Surface Details

Specify the surface details and excavation dimensions.

Part of Road: Roadway

Geometry: General Excavation

Speed Limit/Zone: 60km/h or Less

Existing Roadway Type: Asphalt / Bitumen Bound Surfa

GPS | **ING** | **ITM**   Latitude: 52.741248 Longitude: −8.917459

Leaflet | Roads Network Full, Map data © Ordnance Survey Ireland

Click 'Next' to input the dimensions

Back

Next

The excavation dimensions need to be entered as below once completed select "Add" and then select Next

WORK DETAILS
Note: All information is mandatory in this tab.
The excavation area limits in square metres are shown here for a T2 or T3 application for that particular local authority, you select the appropriate licence type, if the wrong licence is chosen MRL will alert you to this when submitting the application.

Enter Start Dates for commencement of works you may enter a start date earlier than the advanced notification however this does not guarantee you will receive the licence on this date.

When selecting "Purpose of Works" if the type of work being carried out is not reflected in the options given you select "Other" and you will be asked to give a description of the works.

Choose both Excavation Contractor & Reinstatement Contactor.

If you wish for your own records an internal reference number can be entered. Select Next.

Purpose of Works: * [– ▼]

Maps (max. of 5): * [   ] [Upload Map File]

Excavation Contractor: * [Choose]

Reinstatement Contractor: * [Choose]

Insurance Policy: *

Policy Type: Public Liability
Policy Number: LMA66960
Cover Period: Valid From: 01/07/2016
Valid To: 30/06/2017
Indemnity Limit: €6,500,000.00
Policy File: Insurance 2016–2017.pdf
[Remove]

Policy Type: Employer Liability
Policy Number: LMA66960
Cover Period: Valid From: 01/07/2016
Valid To: 30/06/2017
Indemnity Limit: €13,000,000.00
Policy File: nsurance 2016–2017.pdf
[Remove]

Internal Reference: [   ]

Traffic.
Select "Add Traffic Management Plan".
NB: Option to utilise Traffic Management Plan Template – Refer to Manual Ref: 22.
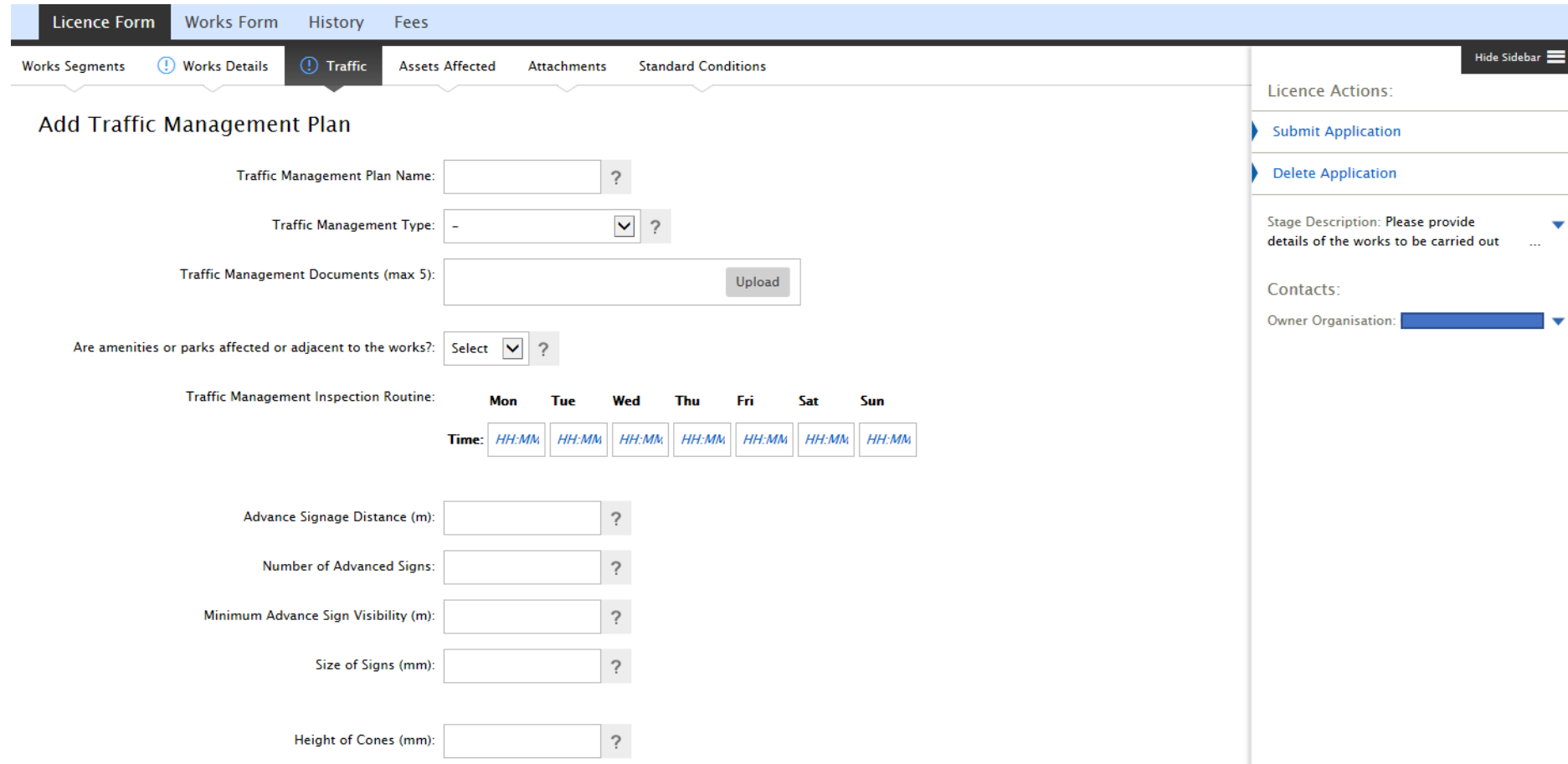
Complete Mandatory Fields.
NB: A minimum of one Traffic Management Inspection Routine must be completed. The time format must be hh:mm.
It is not a requirement to attach a method statement however the facility is available here.

If any Traffic Assets are affected in the works select from here.

If additional PDF documents, drawings or images need to be attached they can be uploaded here.

The standard conditions for the local authority to which you are applying for the road opening licence will automatically be in this tab.

Default Programme > Default Project > Default Works Batch > No Code – T2 –

Application

Licence Form   Works Form   History   Fees

Works Segments   ⚠ Works Details   ⚠ Traffic   Assets Affected   Attachments   **Standard Conditions**

Hide Sidebar ☰

Standard Conditions

The following standard conditions will apply to your application. You will be notified of any additional conditions following the processing of your application.

Licence Actions:

▸ Submit Application

▸ Delete Application

Stage Description: **Please provide details of the works to be carried out** ...

Contacts:

Owner Organisation: ▾

Standard Licensing Conditions

1.
The Licensee shall only carry out the works between 8:00am to 6:00pm, Monday to Friday, unless otherwise specified. This Licence application only appertains to areas within the jurisdiction of Clare County Council. On the direction of An Garda Siochana or an authorised officer of Clare County Council, works must be immediately suspended and safe provision made for pedestrians and vehicular traffic flow. The reasons for ordering a cessation will be confirmed.

2.
The Licensee shall and hereby does indemnify Clare County Council against all responsibility in respect to injury of persons or property arising in conjunction with this licence until completion of the maintenance period. The minimum indemnity for a single accident shall be €6,350,000

3.
Responsibility for the excavation and the permanent reinstatement remains with the Licensee for a maintenance period of twenty four months from the date of excavation. Any remedial works required during this maintenance period shall be carried out by the Licensee to the requirements of Clare County Council. The maintenance period shall be extended for a period of twenty four months from the date of a Defects Notification or the date of remedial works, whichever being the later.

4.All reinstatements must be carried out in accordance with the conditions and specifications attached to the licence.

5.
In the execution of the work to which this licence relates, the licensee shall exercise all reasonable care to avoid inconvenience to pedestrians and vehicular traffic. Where works interfere with a public footpath, a temporary footpath with suitable handrails and non–slip ramps shall be provided around the works. In particular, a hazard must not be created for blind or partially sighted users of the public road/footpath. Control and signposting of roadworks shall be in accordance with the "Traffic Signs

Select "Submit Application"

Select "Confirm" at which point you will be given a licence number.

For any queries please contact the RMO through Support@mrl.jitbit.com