Working together effectively

Ag obair go héifeachtach le chéile

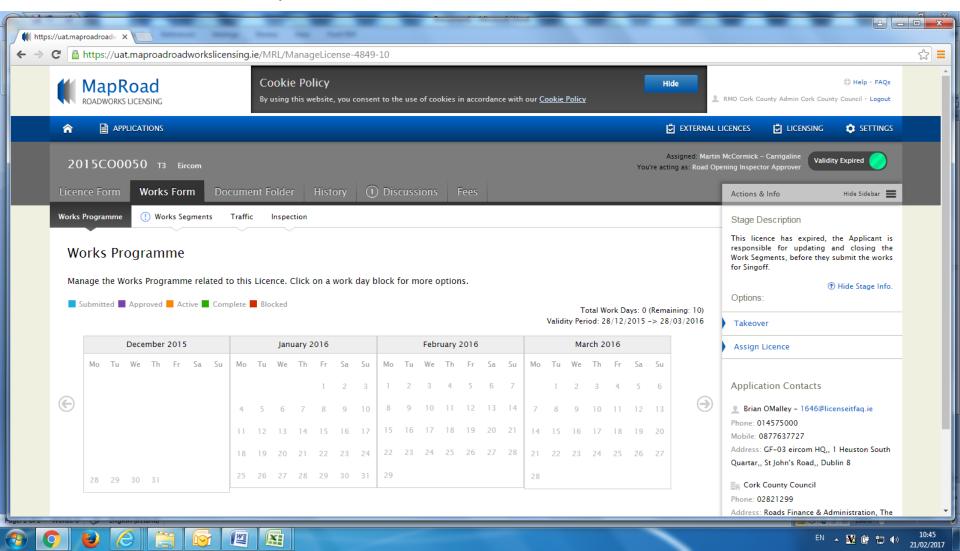


Title : Inspection		
Reference:	14.1	
Revision:	1	
Date:	14/03/17	

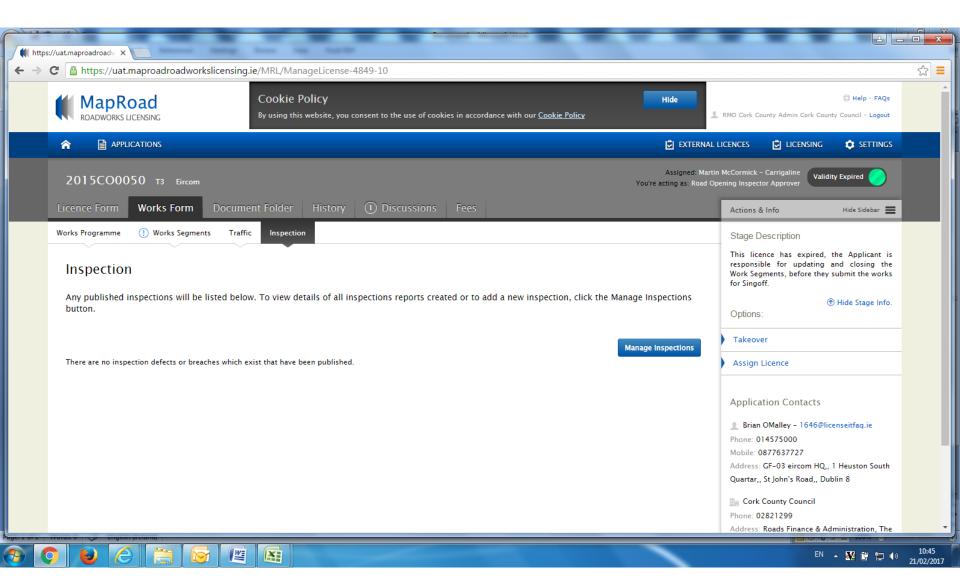


MRL is compatible with Android applications. MRL can be utilised onsite on tablet for Inspection purposes.

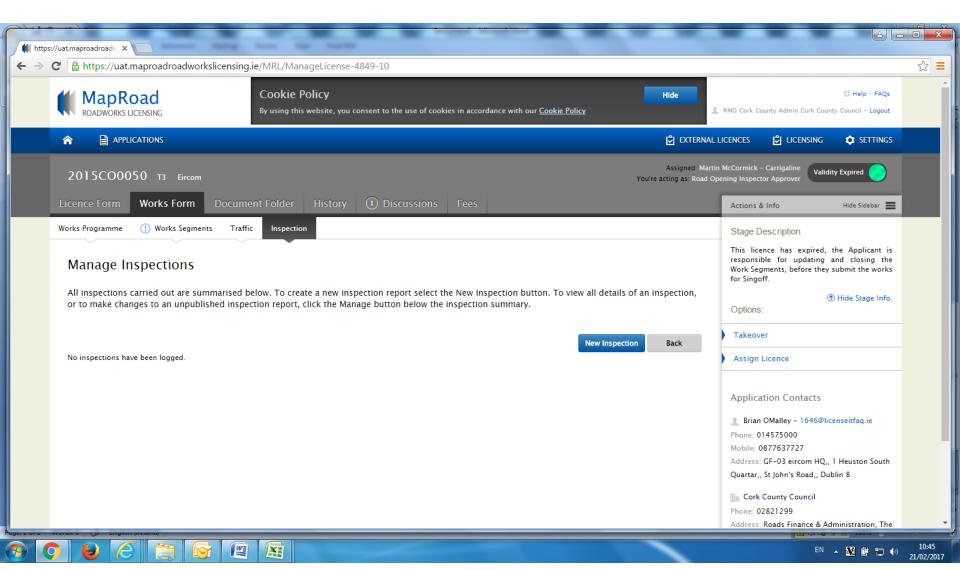
When the licence is opened it defaults to the Works programme. Select 'Inspection' tab under the Works Form tab.



Select 'Manage Inspections'

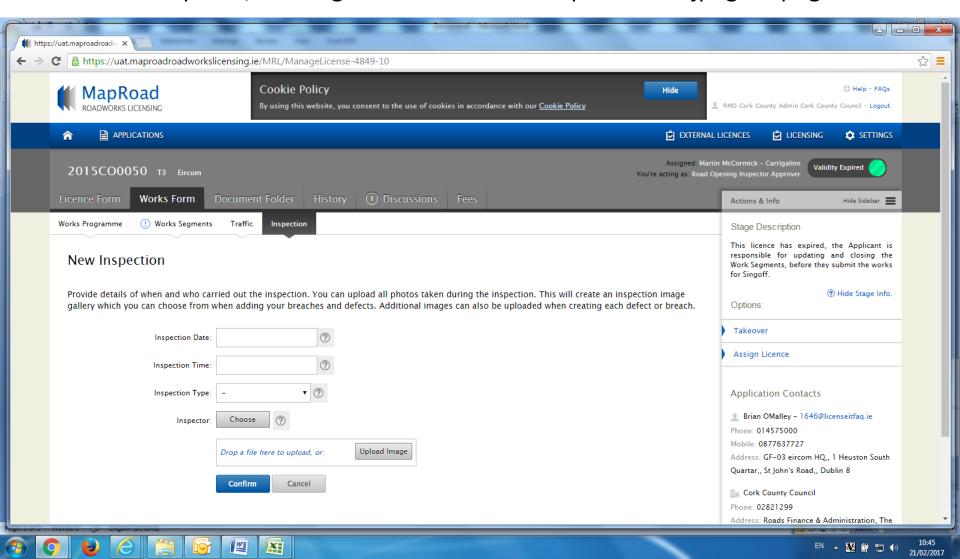


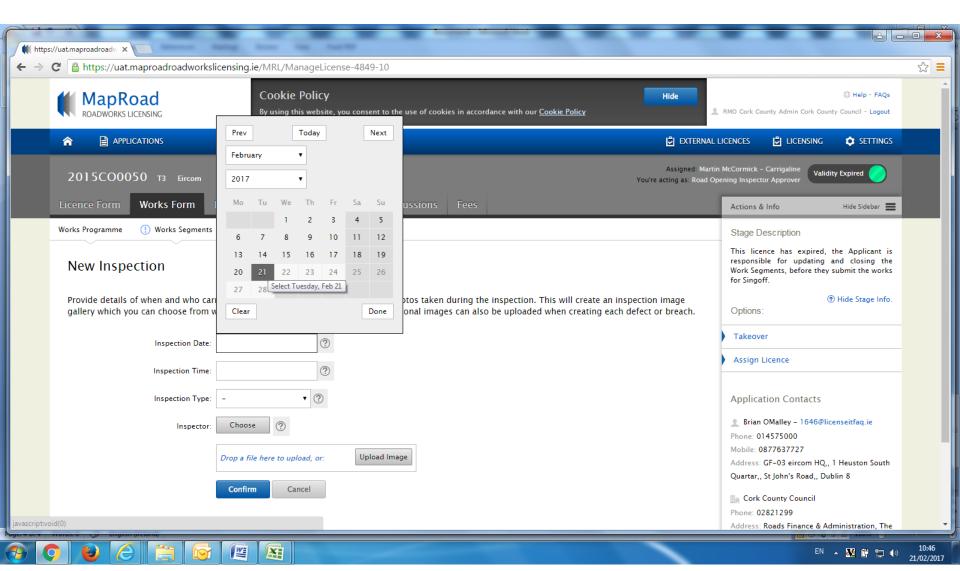
Click 'New Inspection'

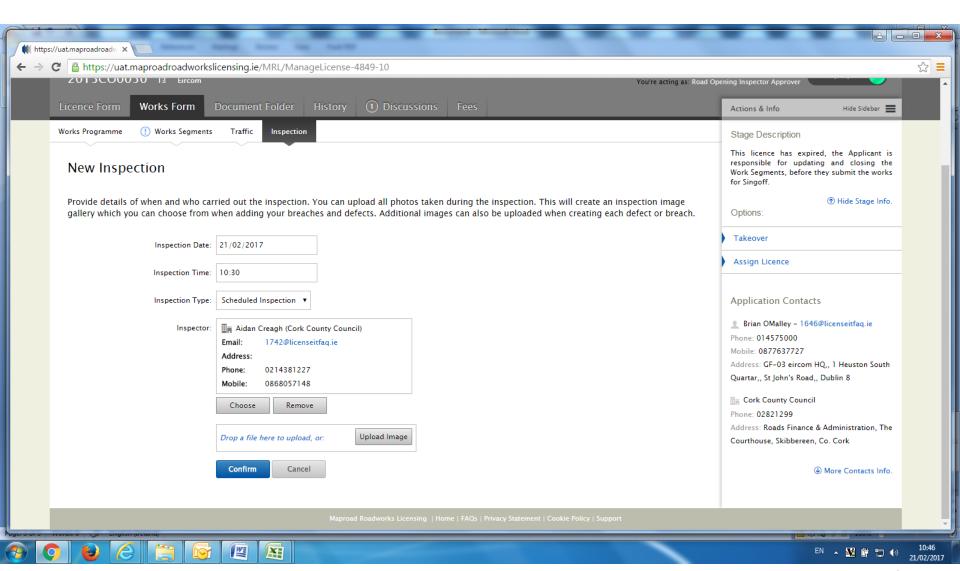


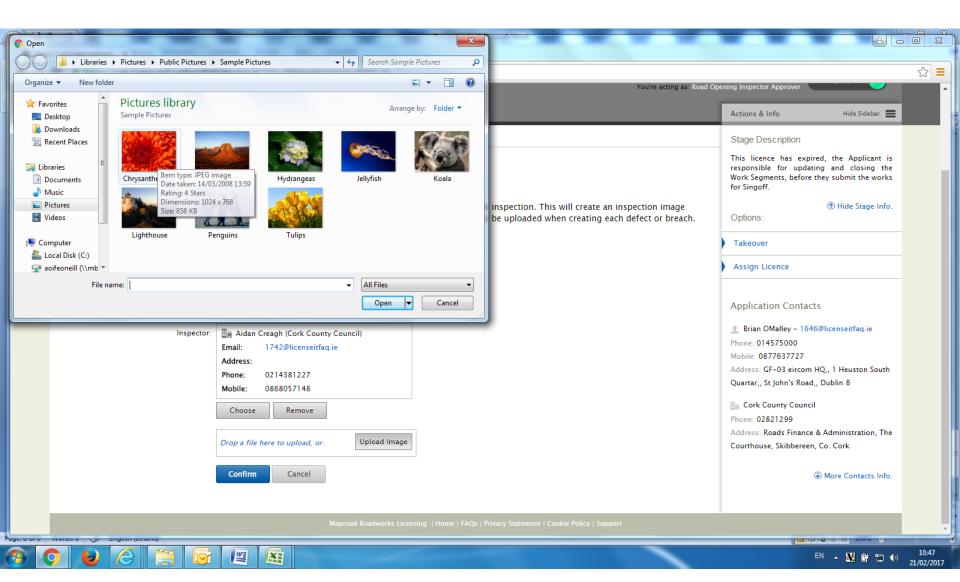
Complete mandatory fields.

NB Inspection time must be completed in the format HH:MM If required, an image document can be uploaded - .jpeg or .png.

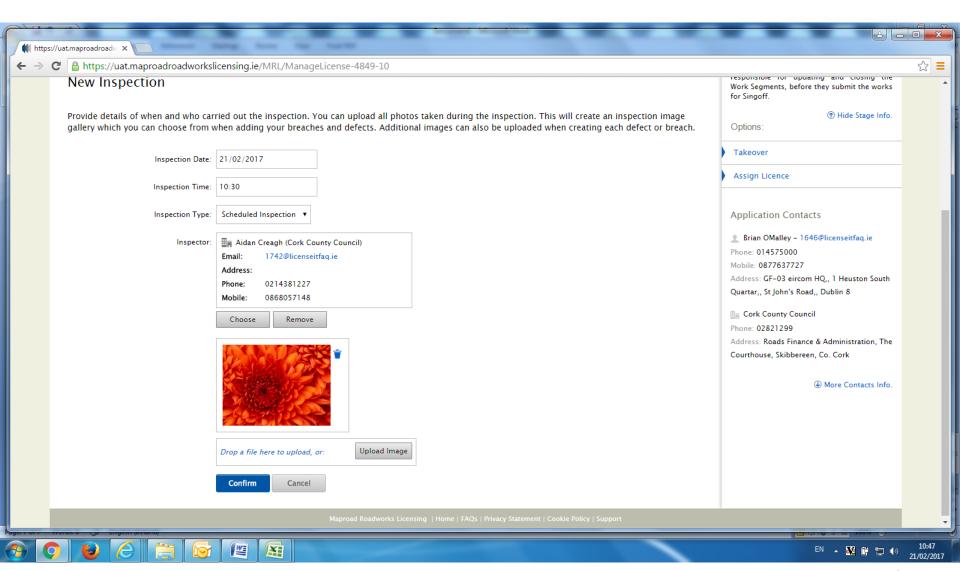




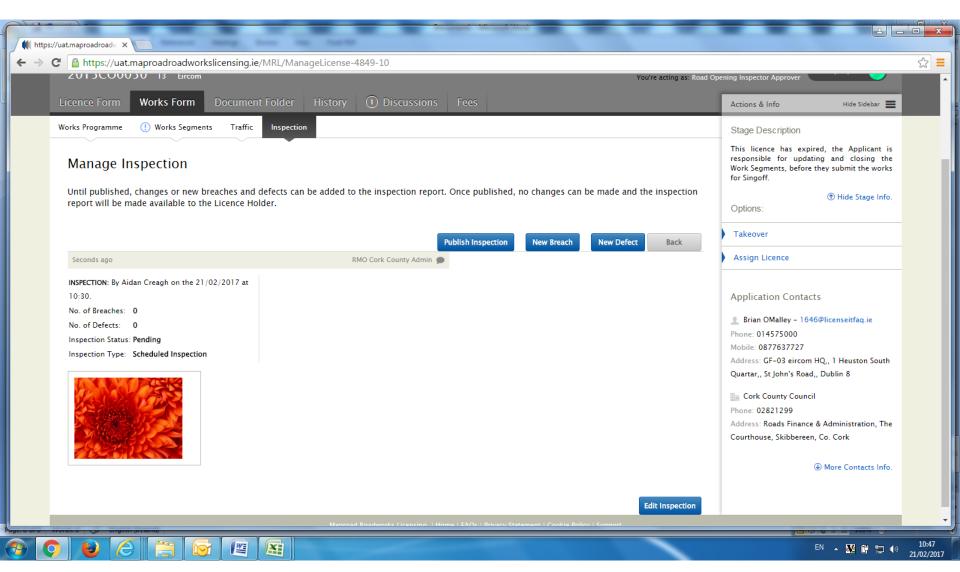




Fields are completed.

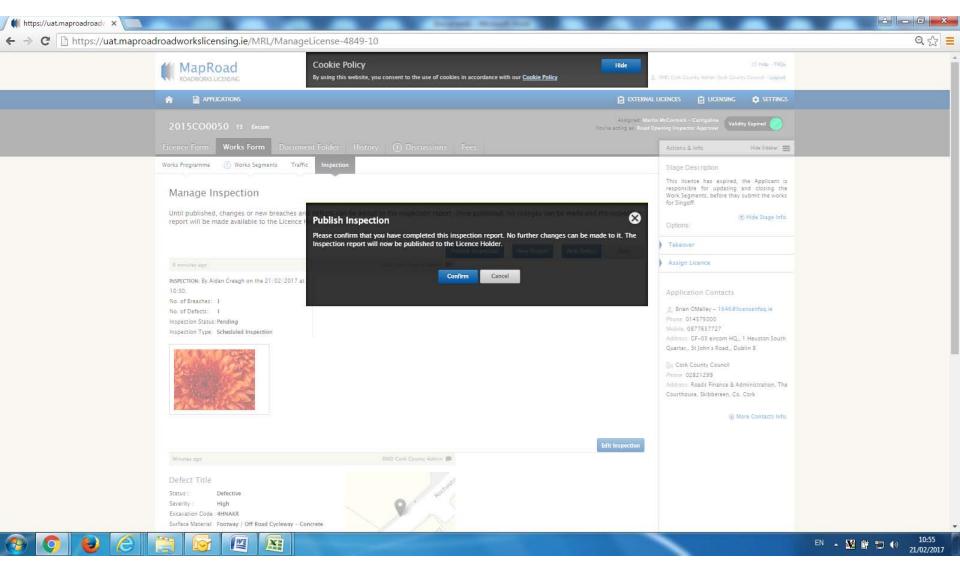


If there is no Breach or Defect, the Inspection can be published (click 'Publish Inspections') to the licence holder once complete.



- Inspections default to 'Pending' status if there is no Breach or Defect noted during the inspection.
- If there is a breach or defect noted, there is an option to log "new breach" or "new defect" as part of inspection.
- Publish Inspection with no breach or defect default to Inspection Status to "Closed".
- Publish Inspection with either breach or defect defaults Inspection Status to "Open".
- Note: An Open inspection halts the automatic progress licence from the 'Sign Off' period of 90 days into 'Guarantee Period' Publish if completed.

Click 'Confirm'. The number of Breaches and Defects can be seen in the inspection details.



For any queries please contact the RMO through Support@mrl.jitbit.com