Working together effectively

Ag obair go héifeachtach le chéile

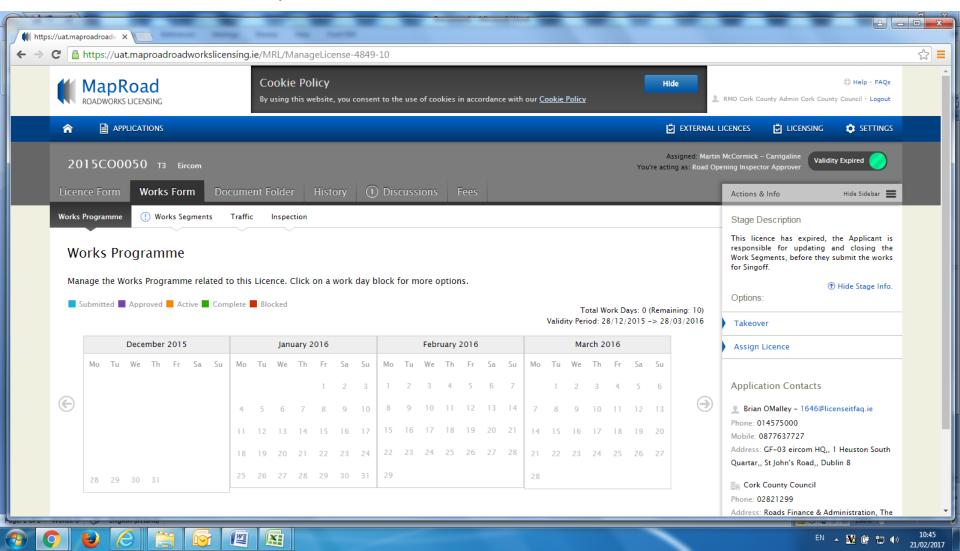


Title : Inspection – Breach – Defect	
Reference:	14
Revision:	1
Date:	08/03/17

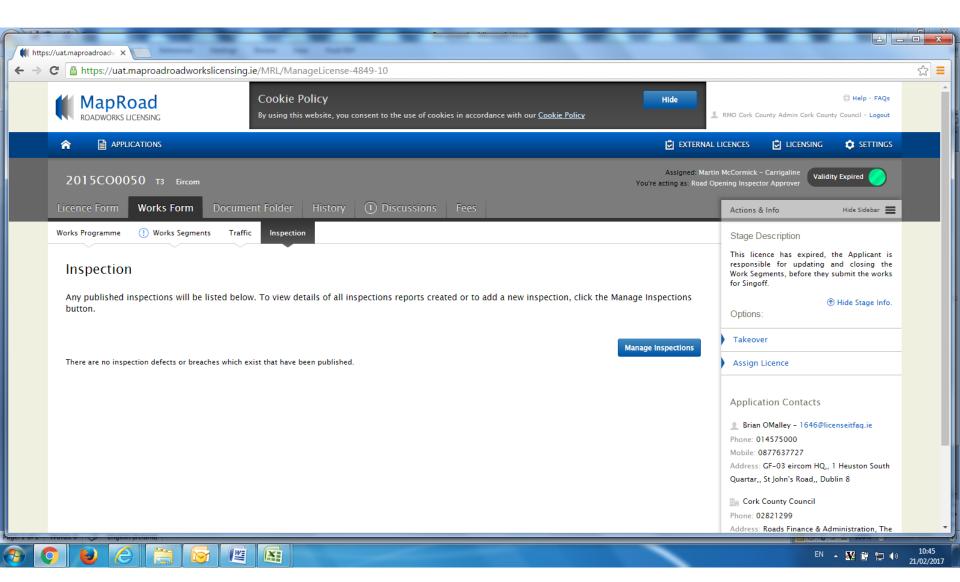


MRL is compatible with Android applications. MRL can be utilised onsite on tablet for Inspection purposes.

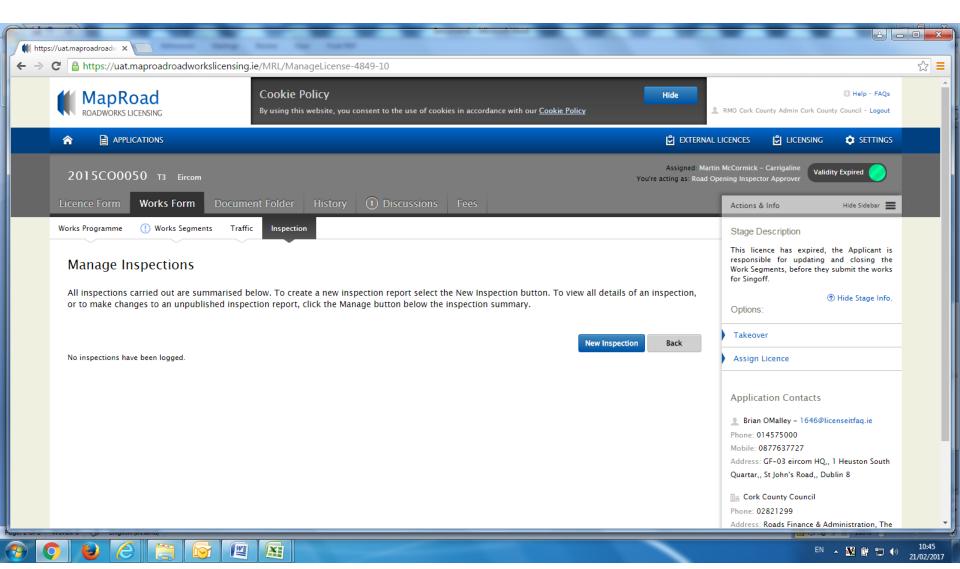
When the licence is opened it defaults to the Works programme. Select 'Inspection' tab under the Works Form tab.



Select 'Manage Inspections'

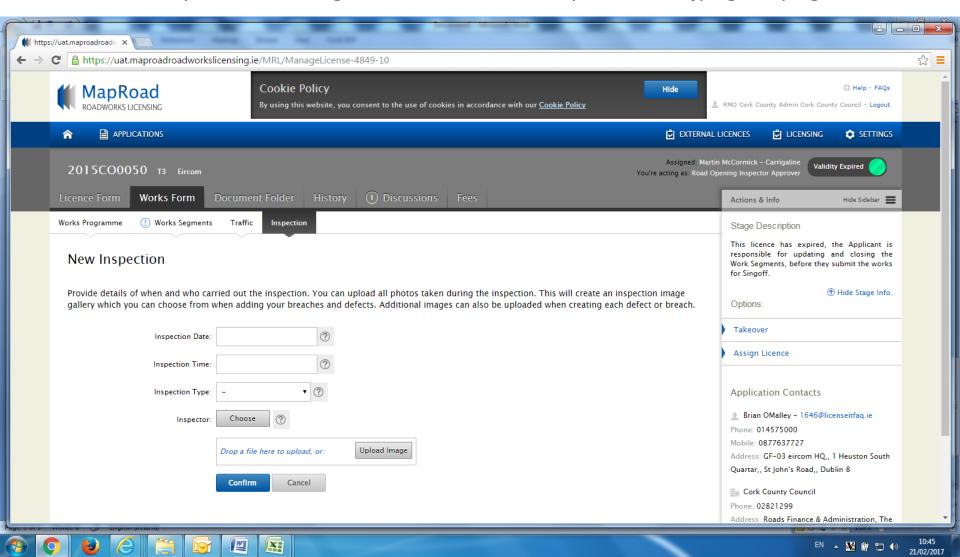


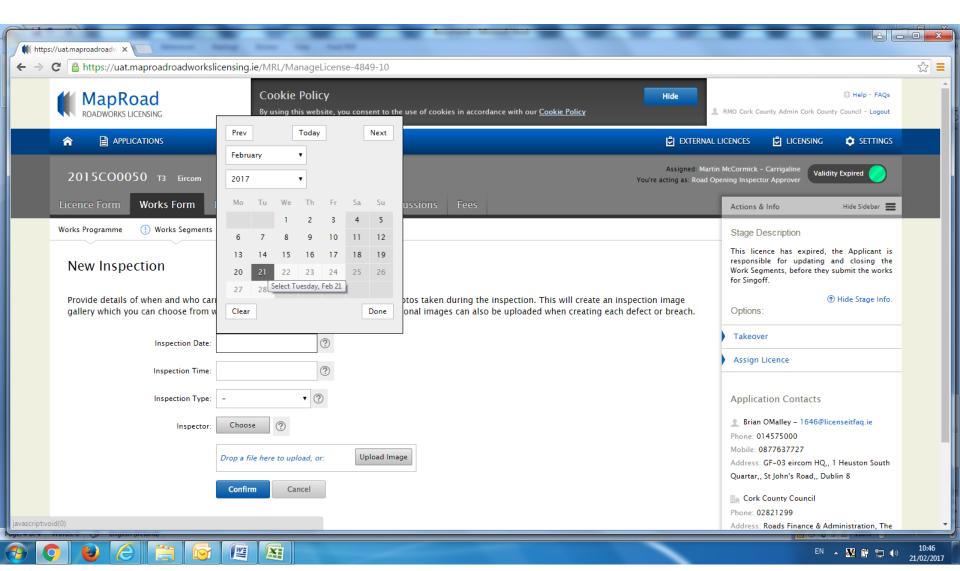
Click 'New Inspection'

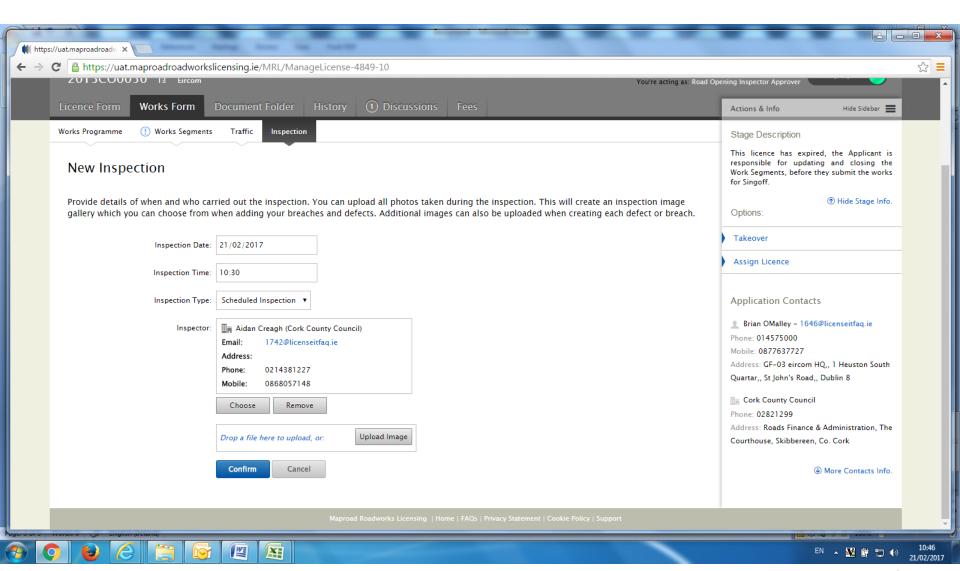


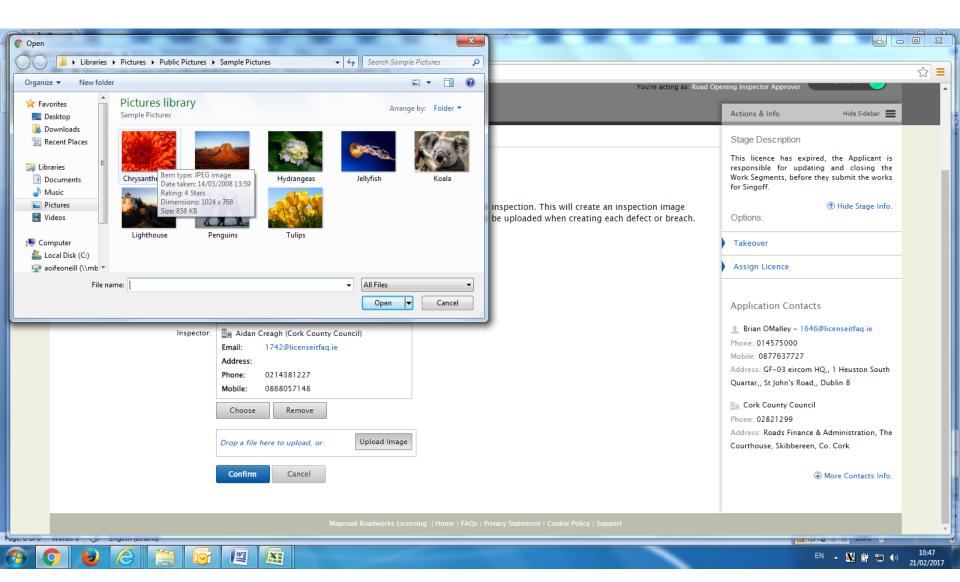
Complete mandatory fields. NB Inspection time must be completed in the format HH:MM

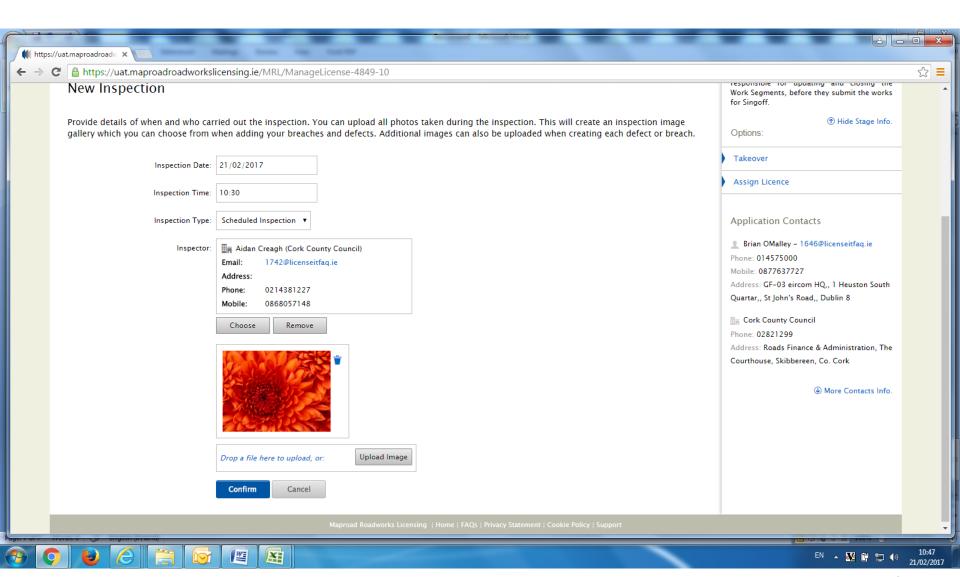
If required, an image document can be uploaded - .jpeg or .png.



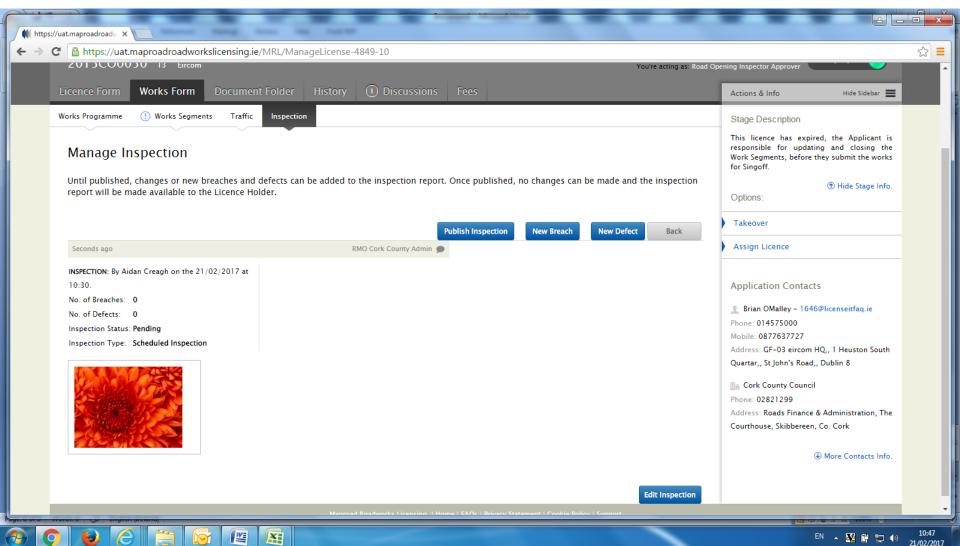








If there is no Breach or Defect, the Inspection can be published (click 'Publish') to the licence holder once complete

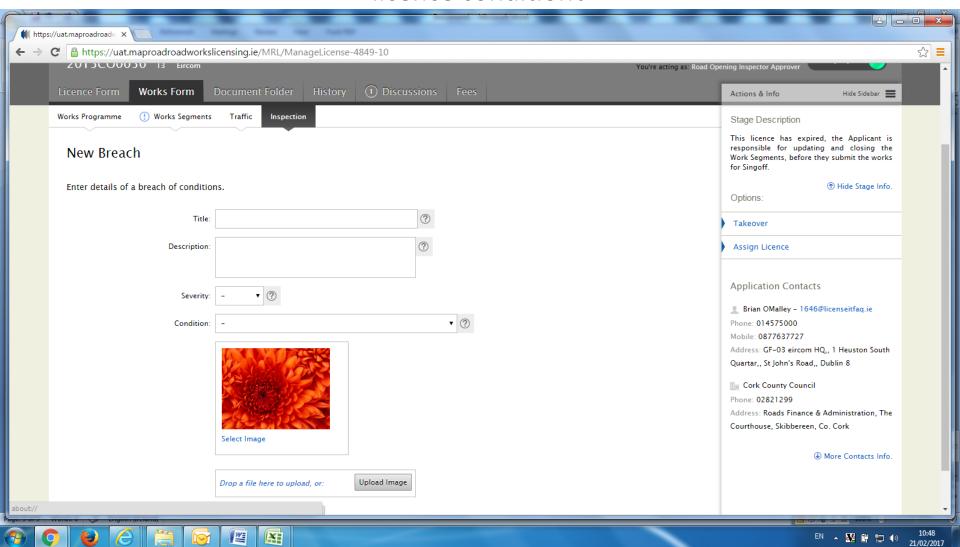


- Inspections default to 'Pending' status if there is no Breach or Defect noted during the inspection.
- If there is a breach or defect noted, there is an option to log "new breach" or "new defect" as part of inspection.
- Publish Inspection with no breach or defect default to Inspection Status to "Closed".
- Publish Inspection with either breach or defect defaults Inspection Status to "Open".
- Note: An Open inspection halts the automatic progress licence from the 'Sign Off' period of 90 days into 'Guarantee Period' Publish if completed.

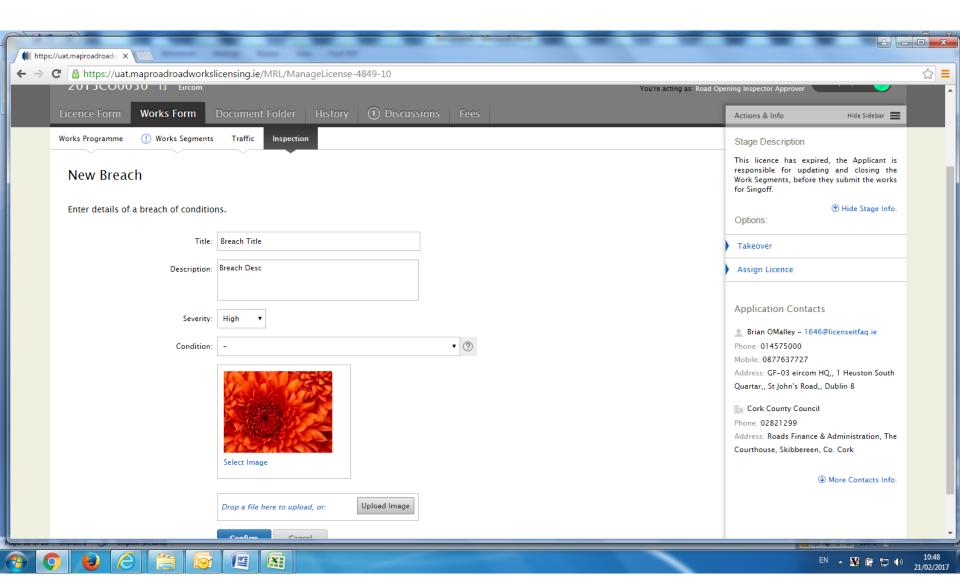
Recording a Breach

A breach arises where any aspect of the works are in breach of a

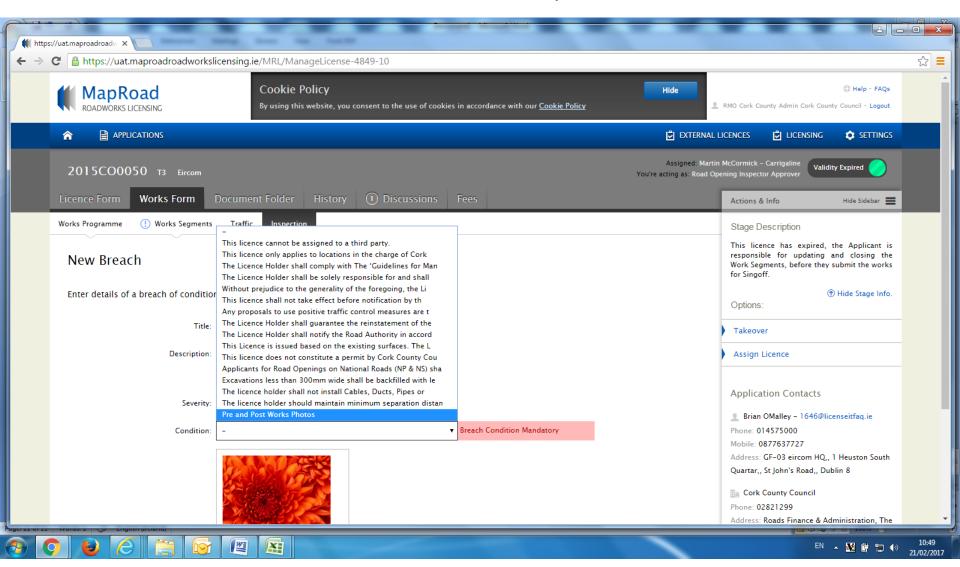
licence condition.



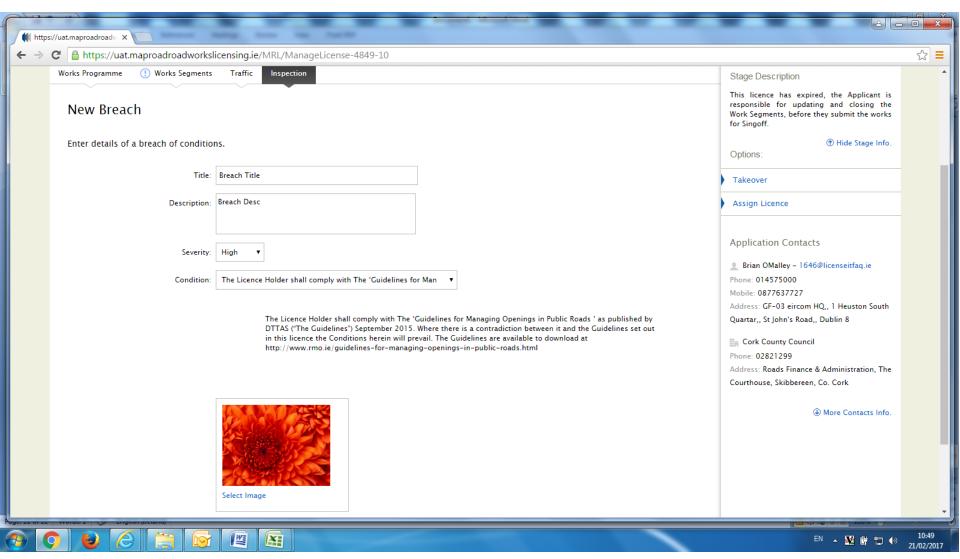
Complete Mandatory Fields



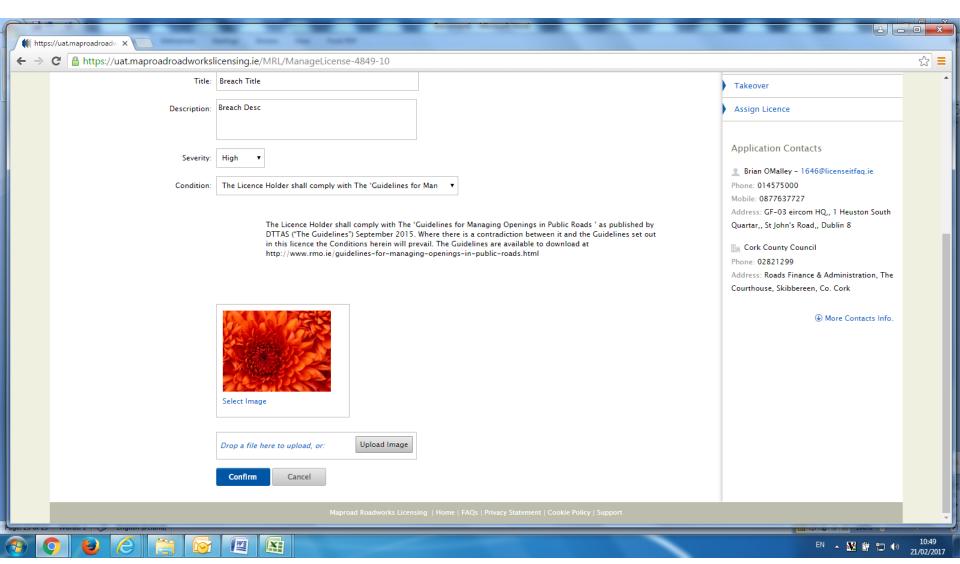
Select the relevant licence condition breached from the dropdown. If multiple conditions are breached, each will require a breach recorded.



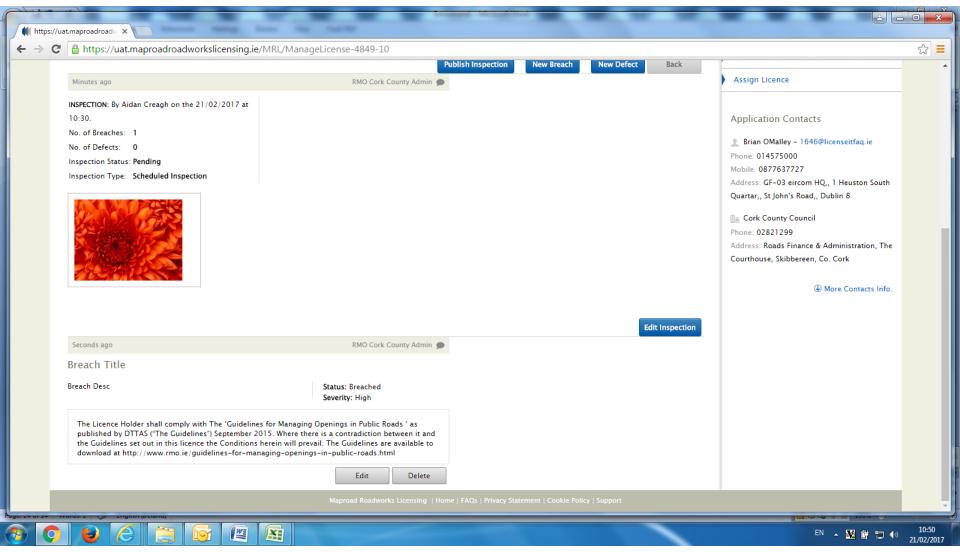
Photos can be attached as part of report



Click 'Confirm'



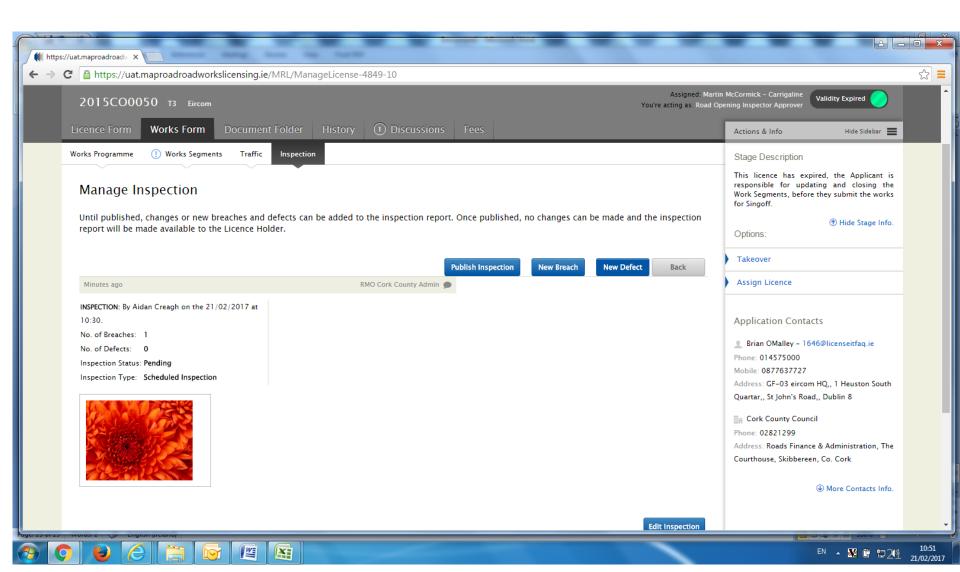
Publish if completed. Edit or Delete options available.



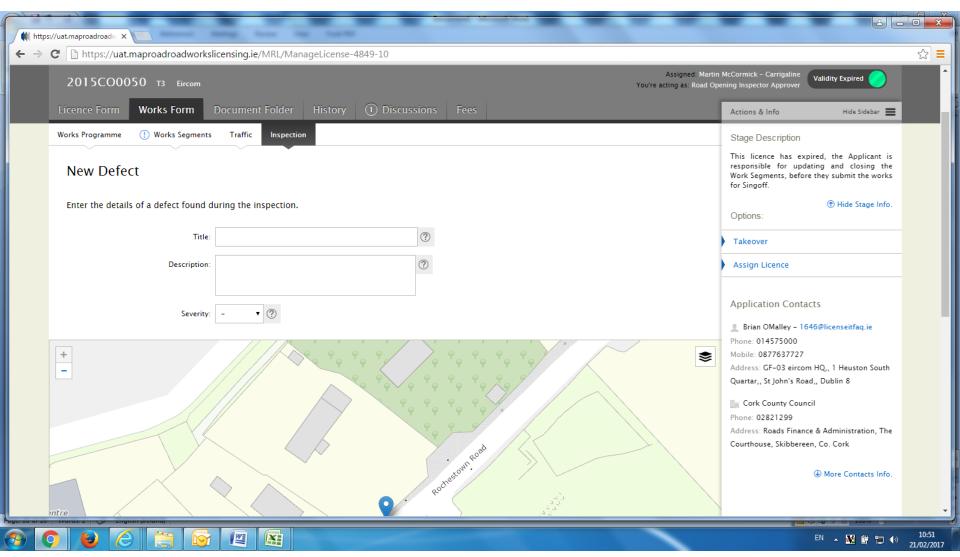
Recording a Defect

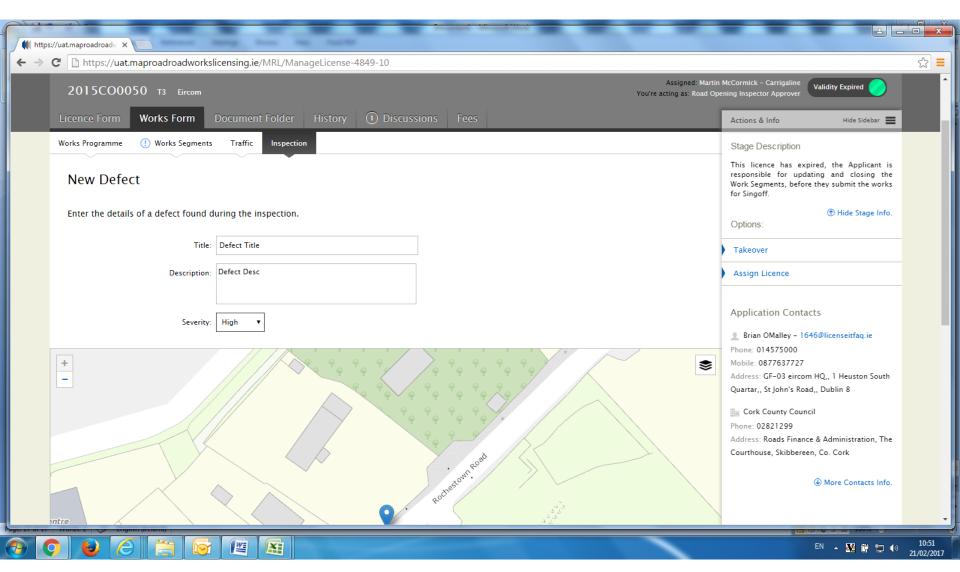
Note: A list of typical defects is set out in Chapter 6 of the Purple Book 'Guidelines for managing Road Openings in Public Roads' and for clarity, the title of the effect should align with that publication.

Click on 'New Defect'

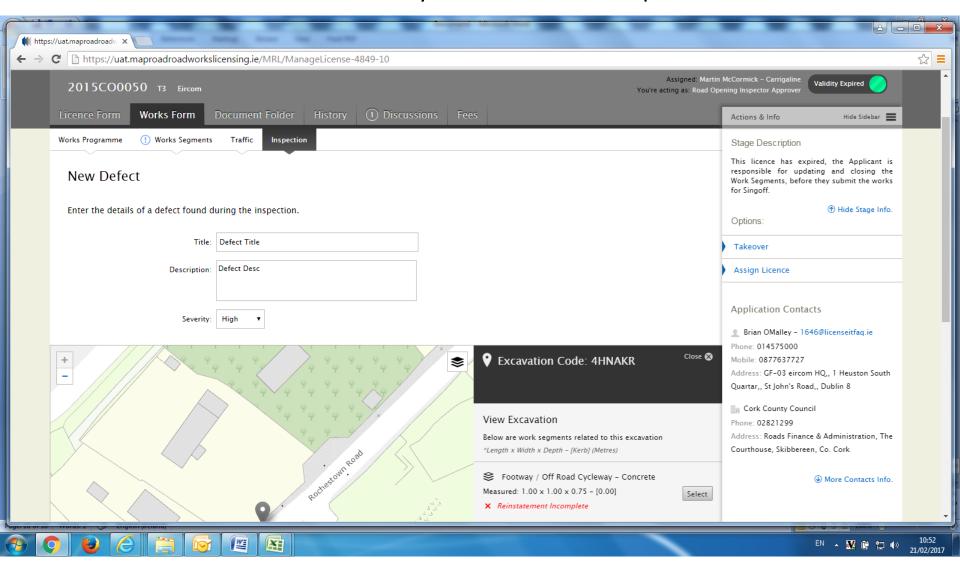


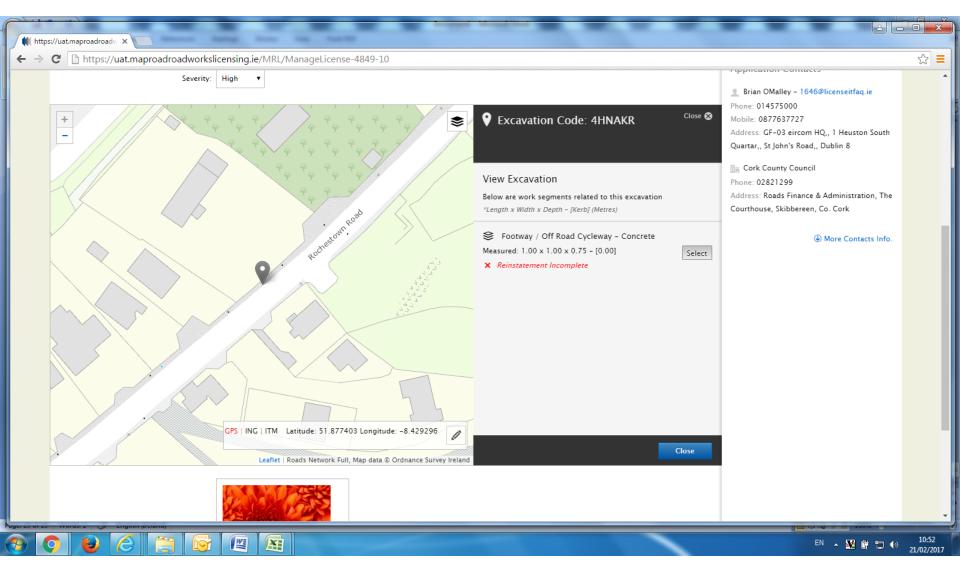
Complete the mandatory fields



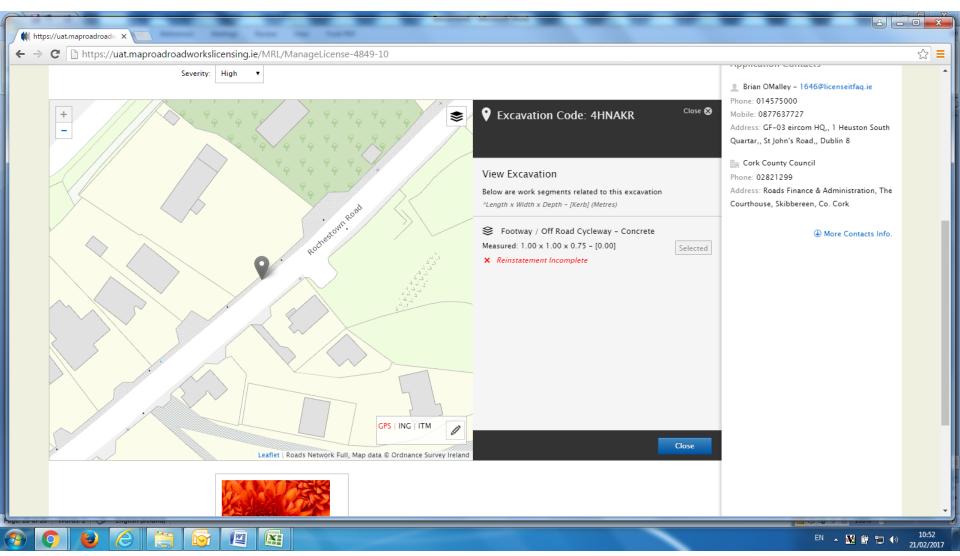


Click on the excavation affected. Note, if the defect relates to an unmarked location, there may also be a breach of the licence. The location of the defect should be clearly stated in the description.

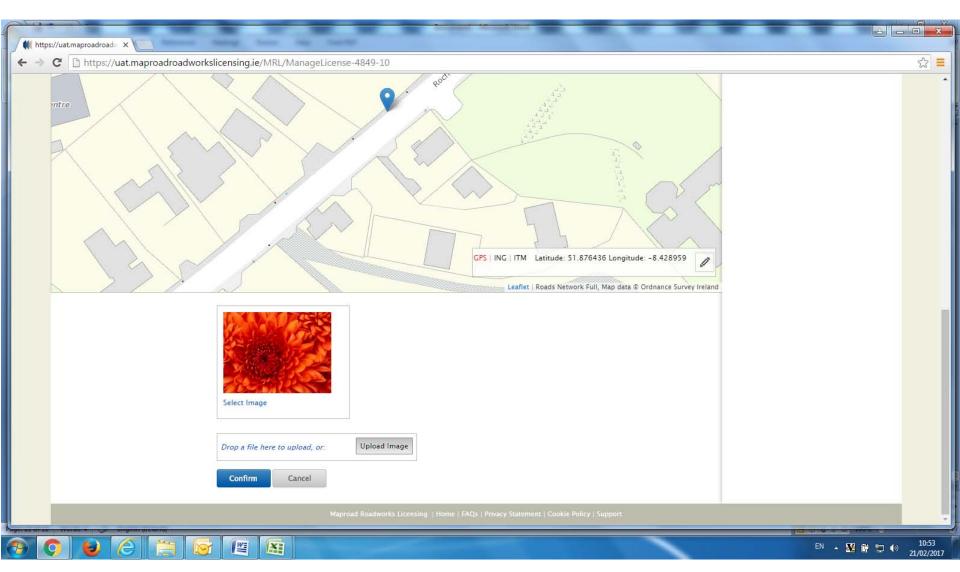


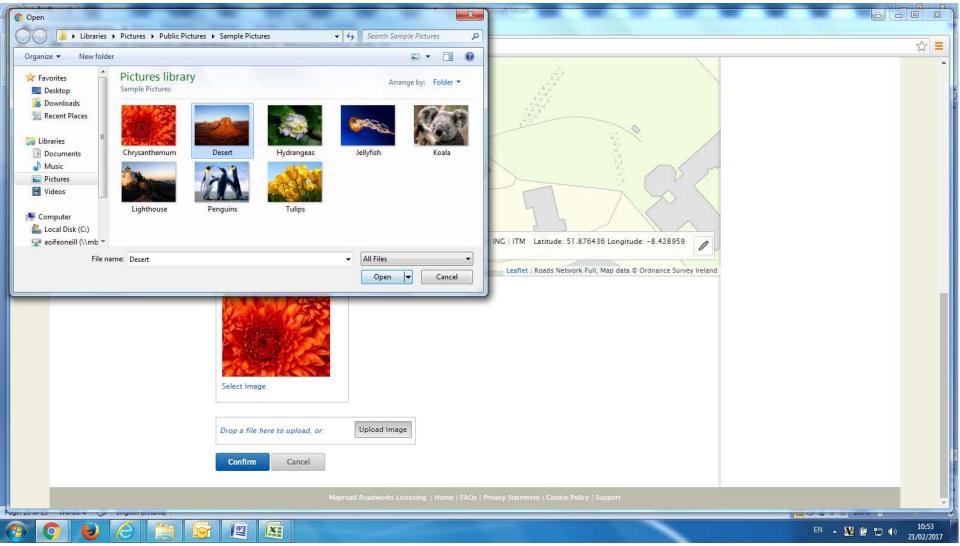


Click 'Close' once the excavation is selected

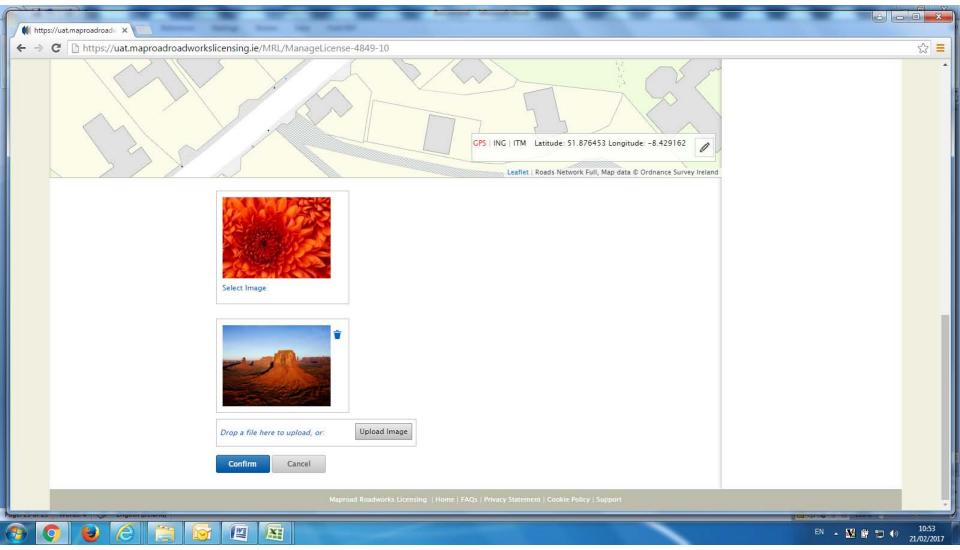


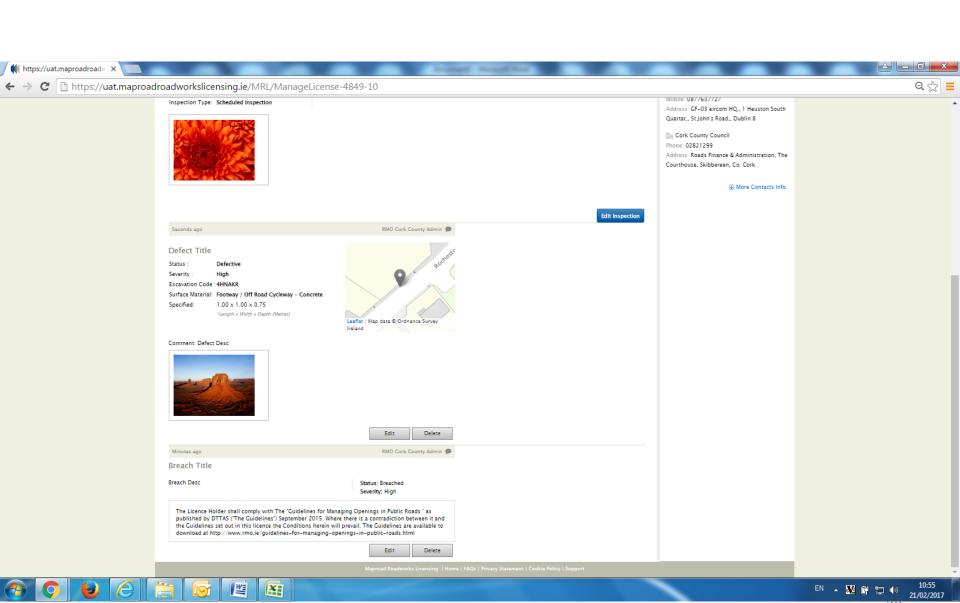
A photograph can be attached if required.



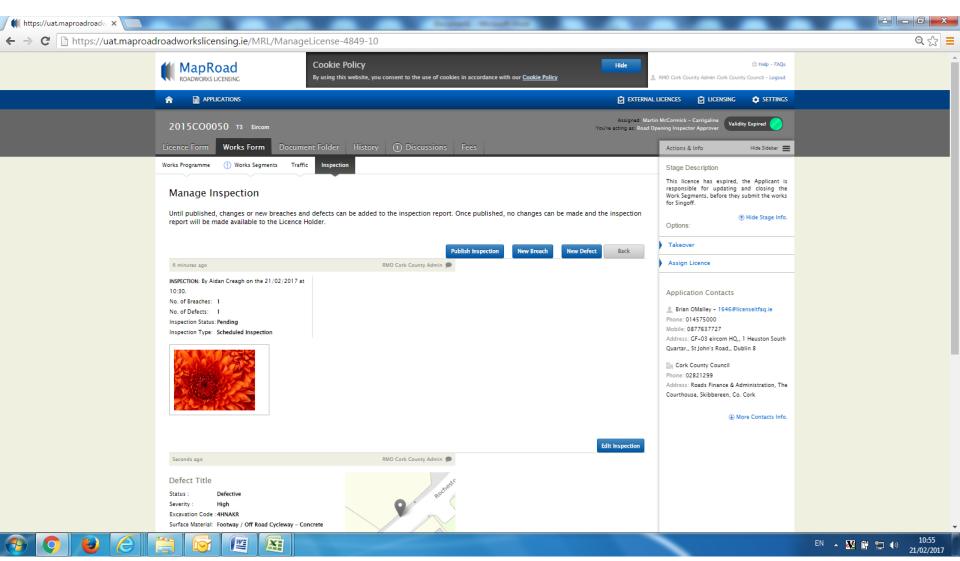


Click 'Confirm' once the photo is added.

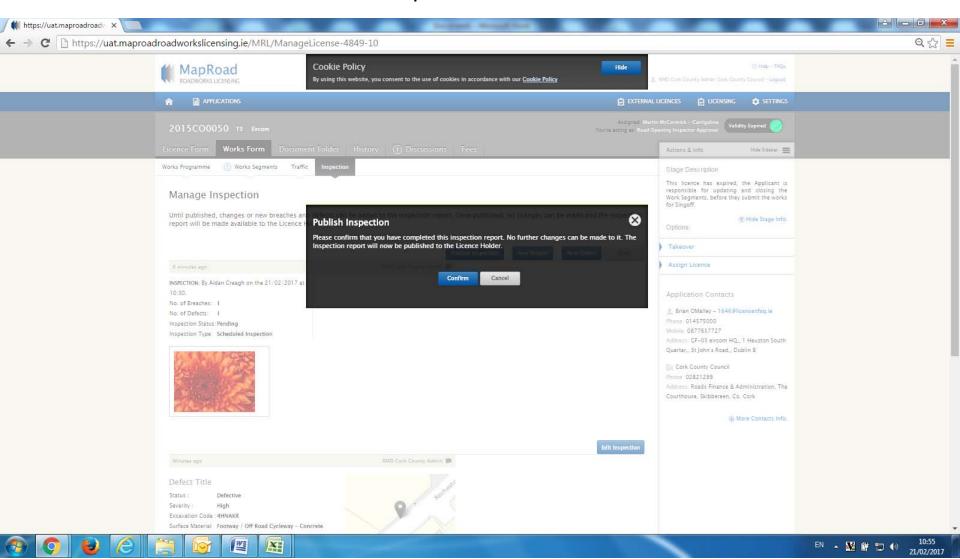




Click 'Publish' to publish the inspection to the licence holder.



Click 'Confirm'. The number of Breaches and Defects can be seen in the inspection details.



Further information available from the RMO through Support@mrl.jitbit.com