



MapRoad
ROADWORKS LICENSING

Title: Sign Off – Close Out

Reference:

18

Revision:

1

Date:

08/03/17

**The Road Opening License has been
Granted.**

**The applicant has marked Works
Complete or alternatively Works
Not Complete to progress the
licence to Sign Off stage.**

Select "Submit for Maintenance Conditioning" to progress

The screenshot shows the MapRoad Roadworks Licensing interface. The main content area is titled "View Works Programme" and includes a legend for work status: Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). A calendar grid shows work days from March to June 2017. The right sidebar contains a "Stage Description" and a "Licence Actions" section with a button labeled "Submit for Guarantee Conditioning". A red starburst callout points to this button with the text: "Please refer to manual no 19 for instruction if you are not satisfied with the applicants notification of 'Works Complete'".

Month	Mo	Tu	We	Th	Fr	Sa	Su
March 2017							
April 2017						1	2
May 2017							
June 2017							

Please complete mandatory fields and select “Confirm” to progress to Guarantee Conditioning.

The screenshot displays the MapRoad Roadworks Licensing web application. The main page shows the 'View Works Programme' for licence 2017CO0540, with a calendar for March 2017. A modal dialog box titled 'Submit for Guarantee Conditioning' is open, prompting the user to confirm that work can be signed off. The dialog includes the following fields and options:

- Licensing Area:** Skibbensen (with an 'Edit' button)
- Assign User:** RMO Cork County Admin (dropdown menu)
- Note:** sample text (text input field)
- Buttons:** Confirm and Cancel

The background page also features a navigation menu with 'Licence Form', 'Works Form', 'Document Folder', 'History', 'Discussions', and 'Fees'. A right-hand sidebar contains 'Stage Description', 'Licence Actions', and 'Application Contacts'.

The licence is now in “Guarantee Conditioning” stage. Conditions may be added under Guarantee Conditions Tab. If Guarantee Conditions are added the application will enter Guarantee Agreement for applicants agreement prior to entering the Guarantee Period.

If no conditions are added please select “Approve Guarantee”

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2017CO0540 T2 Eircom

Assigned: RMO Cork County Admin - Skibbereen
You're acting as: Road Opening Guarantee Conditioner Approver

Guarantee Conditioning

View Works Programme

The calendar contains the details relating to the works programme for this licence.

Submitted Approved Active Complete Blocked

Total Work Days: 1 (Remaining: 89)
Validity Period: 24/03/2017 -> 24/06/2017

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2		1	2	3	4	5	6	7							
							3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	
							24	25	26	27	28	29	30	29	30	31											

Stage Description

Using the Guarantee Conditions tab, Conditioners can create any special guarantee conditions that are to apply during the Guarantee Period. All conditions created must be approved by the Guarantee Condition Approver. If no guarantee conditions need to be added, the Guarantee Condition Approver can confirm that guarantee planning is complete by clicking the Approve Guarantee button.

Licence Actions:

- Approve Guarantee
- Assign Licence

Options:

Application Contacts

- Eircom RMO Admin - 1568@license@faq.ie
Phone: 000000000 Address: GF-03 eircom HQ, 1 Hauston South Quarter, St John's Road, Dublin 8
- Cork County Council
Phone: 02321299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

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The Licence progresses to the Guarantee Period stage.

The screenshot displays the MapRoad web application interface. The browser address bar shows the URL <https://uat.maproadworkslicensing.ie/MRL/ManageLicense-18188-16>. The page header includes the MapRoad logo and a Cookie Policy notice. The main navigation bar contains 'APPLICATIONS', 'EXTERNAL LICENCES', 'LICENSING', and 'SETTINGS'. The user is logged in as 'RMO Cork County Admin - Conakilly' with the role 'Road Opening Guarantees Conditioner Approver'. The current license is '2017CO0534' for 'Eircorn'. The 'Guarantee Conditioning' stage is active, indicated by a yellow circle.

The 'View Works Programme' section shows a calendar for March 2017. A legend indicates the status of works: Submitted (blue), Approved (purple), Active (orange), and Complete (green). The calendar shows dates from 1 to 24. A modal dialog box titled 'Approve Guarantee' is overlaid on the calendar. The dialog contains the following information:

- Confirm Guarantee Planning is complete
- Licensing Area: Conakilly (with an 'Edit' button)
- Assign User: RMO Cork County Admin (dropdown menu)
- Note: (empty text box)
- Buttons: Confirm, Cancel

The right-hand sidebar provides a 'Stage Description' for 'Guarantee Conditioning', explaining that conditions must be approved by the Guarantees Condition Approver. It also lists 'Licence Actions' including 'Approve Guarantee', 'Options', and 'Assign Licence'. Under 'Application Contacts', it lists 'Eircorn RMO Admin' and 'Cork County Council' with their respective contact details.

Licences in the Guarantee Period Stage are listed in order of earliest Guarantee Period End Date.

Licensing

Stages Managed by You

BEING PROCESSED

- 4 Processing
- 57 Conditioning
- 9 Approval
- 2 Payment Approval

ACTIVE

- 22 Granted
- 329 Works Status
- 408 Guarantee**
- 0 Closeout

ARCHIVE

- 0 Closed

Select Submitted Year Select Licensing Area Select Organisation Select User Select Licence Type Apply Clear

Map View

Showing 408 of 408. Submitted to: Meath County Council.

Licence Code	Type	Organisation	Assigned To	Guarantee Period Ends	Licence Stage
2014MH0001	T3	Eircom	Justin Farrell	12/05/2015	Guarantee Period
2014MH0005	T2	Eircom	Maura Daly	06/06/2015	Guarantee Period
2015MH0007	T2	Eircom	Unassigned	10/02/2016	Guarantee Period
2014MH0051	T3	Eircom	Phillip Traynor	12/08/2016	Guarantee Period
2014MH0036	T2	Eircom	Jim McElhinney	19/08/2016	Guarantee Period
2015MH0012	T2	Eircom	Unassigned	19/08/2016	Guarantee Period
2014MH0066	T2	Eircom	Justin Farrell	30/09/2016	Guarantee Period
2014MH0074	T2	Eircom	Unassigned	30/09/2016	Guarantee Period
			Unassigned	30/09/2016	Guarantee Period

Authority can hit “Close early” to end Guarantee Period stage.
The “Close Early” is primarily used when works did not take place on the issued licence.

The screenshot shows the MapRoad Roadworks Licensing web application. The browser address bar displays the URL: <https://uat.maproadroadworkslicensing.ie/MRL/ManageLicense-18188-10>. The page title is "View Works Programme" for licence 2017CO0534, issued to Eircom. The interface includes a navigation menu with options like "Licence Form", "Works Form", "Document Folder", "History", "Discussions", and "Fees". The "Works Form" section is active, showing a "View Works Programme" page. The page contains a legend for work status: Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). Below the legend is a calendar grid for March, April, May, and June 2017. The calendar shows the following work days: March (15, 16, 17, 18, 19), April (10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23), May (8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28), and June (5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15). The total work days are 0, with 90 remaining. The validity period is from 15/03/2017 to 15/06/2017. The sidebar on the right contains "Stage Description", "Licence Actions" (including "Close Early"), "Options", "Assign Licence", and "Application Contacts". The application contacts include Eircom RMO Admin and Cork County Council. The footer of the page contains links for "Maproad Roadworks Licensing", "Home", "FAQs", "Privacy Statement", "Cookie Policy", and "Support". The Windows taskbar at the bottom shows the system time as 13:23 on 04/04/2017.

Alternatively when the Guarantee Period ends the Licence Action button is now “End Guarantee Period”.

A manual action is required by the authority to exit the Guarantee Period Stage.

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EXTERNAL LICENCES LICENSING SETTINGS

2014MH0048 T3 Eircom
Assigned: Unassigned - Ratoath
You're acting as: Road Opening Inspector Approver
Guarantee Period

Licence Form **Works Form** Document Folder Notifications 1 Discussions Fees

Works Programme Works Segments Traffic Inspection Guarantee Conditions

View Works Programme

The calendar contains the details relating to the works programme for this licence.

Submitted Approved Active Complete Blocked

September 2014							October 2014							November 2014							
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	
									1	2	3	4	5						1	2	
							6	7	8	9	10	11	12	3	4	5	6	7	8	9	
							13	14	15	16	17	18	19	10	11	12	13	14	15	16	
				25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25						

Total Work Days: 0 (Remaining: 10)
Validity Period: 25/09/2014 -> 25/11/2014

Stage Description
An Inspector Approver can indicate when responsibility for the maintenance of the roadway falls back to the local authority or if it is covered by a new licence.
[Hide Stage Info.](#)

Licence Actions:
[End Guarantee Period](#)

Options:
[Take Licence](#)
[Assign Licence](#)

Application Contacts
Margaret Meaney - mmeaney3@eircom.ie
Phone: 016002252

Authority must detail reason for close early – The note text box is a mandatory field.

The screenshot displays the MapRoad Roadworks Licensing web application. The main interface shows a calendar for November 2015 and December 2015. A modal dialog box titled "Close Early" is open, prompting the user to provide details for ending the license guarantee period prematurely. The dialog includes the following fields and options:

- Title:** Close Early
- Message:** The Licence Guarantee Period will be ended prematurely, please give details.
- Licensing Area:** Charleville (with an "Edit" button)
- Assign User:** RMO Cork County Admin (with a dropdown arrow)
- Note:** A text input field with a question mark icon, indicating it is a mandatory field.
- Buttons:** "Confirm" and "Cancel"

The background interface shows the "View Works Programme" section with a calendar and various navigation tabs like "Licence Form", "Works Form", "Document Folder", "History", "Discussions", and "Fees". The right sidebar contains "Stage Description", "Licence Actions", and "Application Contacts".

Final invoice may be issued if appropriate.
Hit "Close Licence" to progress.

The screenshot shows a web browser window displaying the MapRoad Roadworks Licensing interface. The browser address bar shows the URL: <https://uat.maproadworkslicensing.ie/MRL/ManageLicense-4010-22>. The page header includes the MapRoad logo and a Cookie Policy notice. The main content area is titled "2015CO0009 T3 Eircom" and contains several sections: "Licence Form", "Works Form", "Document Folder", "History", "Discussions", and "Fees". The "Details" section provides information about the planned works and insurance cover. The "Local Authority Close Early" section includes a comment: "Sample Text". The "Works Details" section lists the licence category (T3), validity period (Start Date: 30/11/2015, End Date: 29/02/2016), purpose of works (Telecoms), and map files. The "Insurance" section lists public liability and employer liability details. The right-hand sidebar contains "Actions & Info" and "Licence Closeout" buttons. The bottom of the screen shows the Windows taskbar with various application icons and the system tray displaying the time (13:46) and date (08/03/2017).

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EXTERNAL LICENCES LICENSING SETTINGS

2015CO0009 T3 Eircom
Assigned: RMO Cork County Admin - Charleville
You're acting as: Road Opening Closeout

Licence Closeout

Licence Form Works Form Document Folder History Discussions Fees

Details Works Segments Traffic Conditions

Details

Below are details of the planned works to be carried out and the insurance cover. Please refer to the Document Folder to view all files associated with this application.

Local Authority Close Early

Comment: Sample Text

Works Details

Licence Category: T3
Validity Period: Start Date: 30/11/2015 End Date: 29/02/2016
Purpose of Works: Telecoms
Map File: 1:2,000 (CUD3130D15 2,000 MAP.pdf)
Map File: 1:10,000 (CUD3130D15 10,000 MAP.pdf)

Insurance

Public Liability: LY93043131-2015/2016 (Eircom Public) - €6,500,000.00 - [Eircom Insurance 2015-2016.pdf](#)
Valid From: 01/07/2015 To: 30/06/2016

Employer Liability: LY93043131-2015/2016 (Eircom Employer) - €13,000,000.00 - [Eircom Insurance 2015-2016.pdf](#)
Valid From: 01/07/2015 To: 30/06/2016

Stage Description

The licence is being closed out. The Closeout actor is responsible for checking that all finances are in order, before closing the licence.

Licence Actions:

Close Licence

Options:

Assign Licence

Application Contacts

Brian O'Malley - 1646@licensetfaq.ie
Phone: 014575000
Mobile: 0877637727
Address: CF-03 eircom HQ., 1 Heuston South Quarter., St John's Road., Dublin 8

Cork County Council
Phone: 02821299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

More Contacts Info.

Text entered will be visible to the applicant. This is a mandatory field.

The screenshot displays a web browser window with the URL <https://uat.maproadworkslicensing.ie/MRL/ManageLicense-4010-22>. The page header includes the MapRoad logo and navigation tabs for APPLICATIONS, EXTERNAL LICENCES, LICENSING, and SETTINGS. The main content area shows details for application 2015CO0009, with tabs for Licence Form, Works Form, Document Folder, History, Discussions, and Fees. A 'Close Licence' dialog box is overlaid on the page, featuring a warning message: "Warning: Any text entered in the box below will be displayed to the Applicant / Licence Holder." Below the warning is a text input field containing "sample text" and a "Note:" label. The dialog also includes "Confirm" and "Cancel" buttons. The background page shows various details such as "Local Authority Close Early" with a comment "Sample Text", "Works Details" including licence category "T3" and validity period "Start Date: 30/07/2015 End Date: 29/02/2016", and "Insurance" information for Public and Employer Liability.

Licence progresses to Closed Licence stage – This stage is classified as Archive.

The screenshot shows a web browser window displaying the 'MapRoad ROADWORKS LICENSING' portal. The URL is <https://uat.maproadroadworkslicensing.ie/MRL/ManageLicense-4010-20>. The page is for application 2015CO0009, assigned to RMO Cork County Admin - Charlevilla, and is currently in the 'Closed Licence' stage. The user is acting as 'View Only LA Actor'.

The main content area is titled 'Details' and provides information about the planned works and insurance cover. It includes sections for 'Local Authority Close Early', 'Works Details', and 'Insurance'.

Local Authority Close Early
Comment: Sample Text

Works Details
Licence Category: T3
Validity Period: Start Date: 30/11/2015 End Date: 29/02/2016
Purpose of Works: Telecoms
Map File: [1:2,000 \(CUD3130D15 2,000 MAP.pdf\)](#)
Map File: [1:10,000 \(CUD3130D15 10,000 MAP.pdf\)](#)

Insurance
Public Liability: LY93043131-2015/2016 (Eircom Public) - €6,500,000.00 - [Eircom Insurance 2015-2016.pdf](#)
Valid From: 01/07/2015 To: 30/06/2016
Employer Liability: LY93043131-2015/2016 (Eircom Employer) - €13,000,000.00 - [Eircom Insurance 2015-2016.pdf](#)
Valid From: 01/07/2015 To: 30/06/2016

The right-hand sidebar contains a 'Stage Description' stating 'This road licence has been closed by the licensing authority.' and 'Application Contacts' for Brian O'Malley and Cork County Council.

Please submit any queries to the
RMO through

Support@mrl.jitbit.com