

Working together effectively Ag obair go héifeachtach le chéile



| Title: | Indicating Works | Not Done To Notify Local Authority |
|------------|------------------|------------------------------------|
| Reference: | 20 | |
| Revision: | 0 | |
| Date: | 27/03/2017 | |



When opening the licence select the "Works Form" tab. Work Segment exclamation will highlight "Not Complete". On scrolling over excavation, text box will indicate reinstatement status. Double click the excavation marker/polyline.



Select "Works Not Done" and then select "Confirm"



Select "Done" to close text box. Then select "Works Complete" to progress stage.



Application reminds user of status, if correct enter text and select confirm to progress to Sign Off Stage.



Please submit any queries to the RMO through <u>Support@mrl.jitbit.com</u>



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