



MapRoad
ROADWORKS LICENSING

Title : Payment Approval Stage

Reference:

26

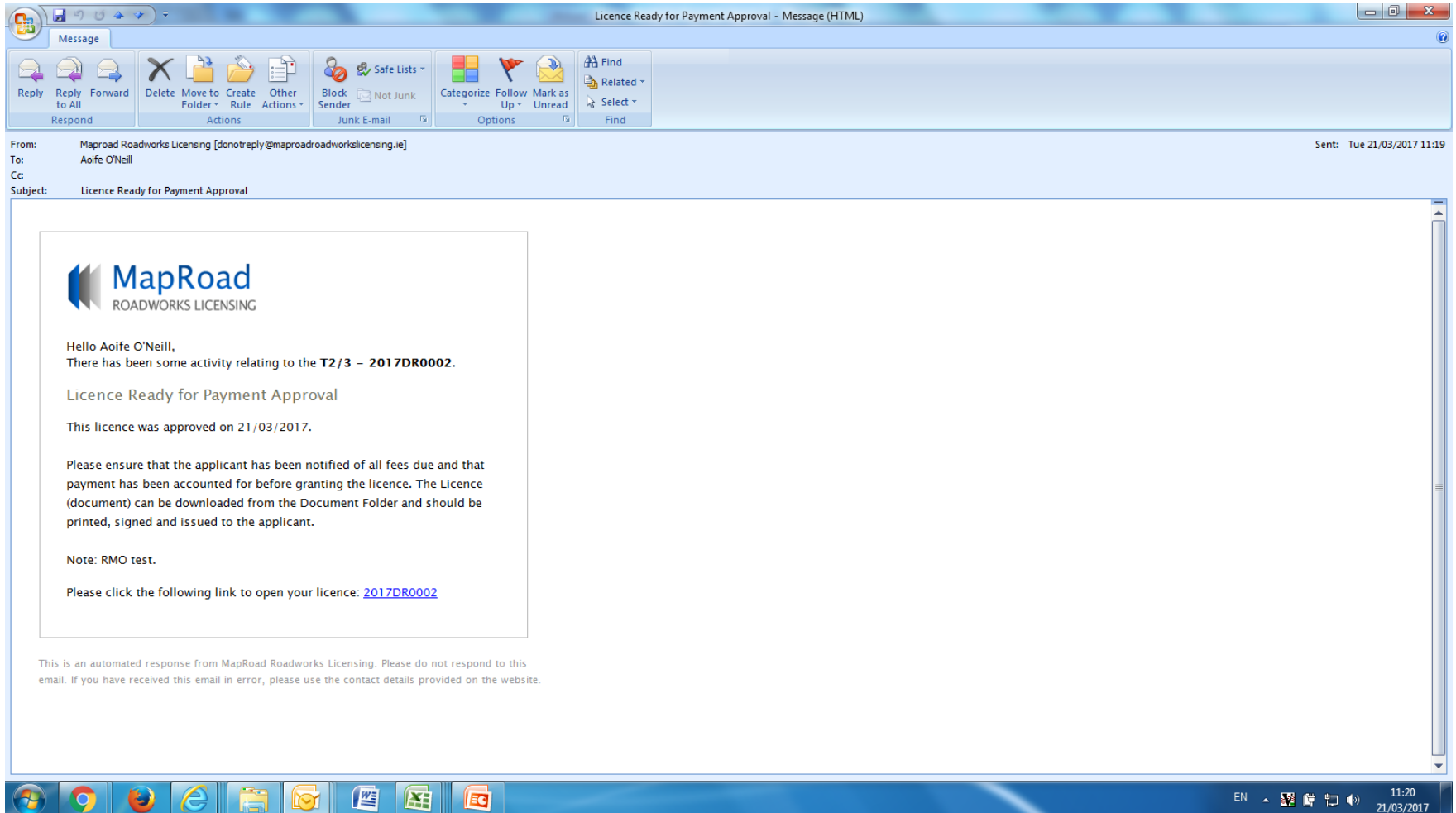
Revision:

1

Date:

21/03/17

When an application is assigned to the user, an email notification is issued with relevant link and application number.



All applications in Payment Approval are available to view under Licensing in the Payment Approval Stage. Select relevant license.

The screenshot displays the MapRoad Roadworks Licensing web application. The browser address bar shows the URL <https://maproadworkslicensing.ie/MRL/Licenses-0-131>. The page features a navigation menu with 'LICENSING' and 'SETTINGS' options. The main content area is titled 'Licensing' and includes a sidebar with 'Stages' and 'Managed by You' sections. The 'Stages' section lists various stages: BEING PROCESSED (Processing, Conditioning, Approval, Payment Approval), ACTIVE (Granted, Works Status, Guarantee, Closeout), and ARCHIVE (Closed, Refused, Withdrawn). The 'Payment Approval' stage is currently selected. A table of licenses is displayed, with two entries visible: one for 'Virgin Media Ireland Ltd' (Licence Code: 2016DR0020) and one for 'Eircom' (Licence Code: 2017DR0002). A modal window is open, showing a summary of the license and a list of stages: Archive (Closed, Refused, Withdrawn), Active (Granted, Works Status, Guarantee, Closeout), and Being Processed (Processing, Conditioning, Approval, Payment Approval). A red starburst graphic is overlaid on the right side of the screen, containing the text: 'Invoices and receipts may be attached to application. Please refer to manual 34 How to issue Invoice/Receipt.'

Application defaults open to the “Licence Form”, “Details” tab.
All tabs are available to review.

MapRoad
ROADWORKS LICENSING

Cookie Policy
By using this website, you consent to the use of cookies in accordance with our [Cookie Policy](#)

2017DR0002 T2 Eircom

Licence Form Works Form Document Folder Notifications Discussions Fees

Details Works Segments Traffic Conditions

Details

Below are details of the planned works to be carried out and the insurance cover. Please refer to the Document Folder to view all files associated with this application.

Works Details

Licence Category: T2

Validity Period: Start Date: 29/03/2017 End Date: 29/06/2017

Daily Hours of Work: Start Time: 09:00 End Time: 17:00

Purpose of Works: Telecoms

Map File: [1:500 \(Irish Water Insurance Cert 2017.pdf\)](#)

Insurance

Public Liability: LMA66960 - €6,500,000.00 - [Eircom Insurance 2016-2017.pdf](#)
Valid From: 01/07/2016 To: 30/06/2017

Employer Liability: LMA66960 - €13,000,000.00 - [Eircom Insurance 2016-2017.pdf](#)
Valid From: 01/07/2016 To: 30/06/2017

Next

Discussions Tab available to communicate with applicant.

Notifications tab illustrates historical processes and individuals involved.

To Upload Licence

Please select “Document Folder”.

Automated Licence Certificate document is available to edit.

The screenshot shows the 'Document Folder' for license 2017DR0002. The table below lists the documents:

Date	File Name	Category	Uploaded By	Stage	Option
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval	
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application	
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application	
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application	

A red arrow points to the first document, '2017DR0002.doc'. A starburst callout on the right contains the text: 'If further documentation is required from applicant, please select "Request Document"'. The interface also shows a 'Request Document' button and a sidebar with actions like 'Grant Licence', 'Refuse Licence', and 'Assign Licence'.

Open the Licence Certificate document.

2017DR0002 T2 Eircom

Assigned: Aoife O'Neill - Area 1
You're acting as: Road Opening Processor

Payment Approval

Documents

The Document Folder contains all documents relating to the licence. Use 'Request Document' to request any additional documentation required.

Date	File Name	Category	Uploaded By	Stage	Option
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval	
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application	
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application	
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application	

Certificate may open in minimised format.

2017DR0002.doc

2017DR0002.doc

12:10
21/03/2017

The licence document contains all relevant information including conditions.

The screenshot shows a Microsoft Word document titled "2017DR0002 [Compatibility Mode] - Microsoft Word". The ribbon includes Home, Insert, Page Layout, References, Mailings, Review, View, Foxit PDF, Design, and Layout. The document content is as follows:

MapRoad
ROADWORKS LICENSING

Major (T2) & Minor (T3)
Road Opening
www.MapRoadRoadworksLicensing.ie

Dún Laoghaire-Rathdown County Council

County Hall
Marine Road
Dún Laoghaire
Co. Dublin
Phone: 012054700

Eircom
GF-03 eircom HQ,
1 Heuston South Quartar,
St John's Road,
Dublin 8

2017DR0002

The Road Opening application to perform the following roadworks has been granted by **Dún Laoghaire-Rathdown County Council**.

Location: **Marine Road, Dun Laoghaire**
Purpose of Works: **Telecoms**
Licence Valid From: **29 March 2017 To 29 June 2017**
Permitted Daily Hours of Work: **09:00 – 17:00**
Size Category: **T2**

Licence Holder

Organisation: **Eircom**
Address: **GF-03 eircom HQ,, 1 Heuston South Quartar,, St John's Road,, Dublin 8**
Phone: **016002251**

Page: 1 of 3 | Words: 901 | English (United States) | 100%

- **If your local authority does not require a license to be signed, please save the word document and select Attach Document to upload.**
- **If your local authority requires a signed license, please print document, sign and scan to save new document in order to upload.**

Please select “Attach Document” to upload licence.

MapRoad ROADWORKS LICENSING

Cookie Policy

2017DR0002 T2 Eircom

Assigned: Aoife O'Neill - Area 1
You're acting as: Road Opening Processor

Payment Approval

Licence Form Works Form **Document Folder** Notifications Discussions Fees

Documents

The Document Folder contains all documents relating to the licence. Use 'Request Document' to request any additional documentation required.

Published to applicant ★ | Not published ☆ | Deleted × | Delete ☺

Click on the Star option to publish/unpublish. Click on the X option to delete.

Date	File Name	Category	Uploaded By	Stage	Option
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval	
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application	
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application	
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application	

Attach Document Request Document

Stage Description

Please ensure that payment has been received or accounted for. The Processor or Approver can proceed to printing the licence and having it signed by the engineer or responsible officer before sending it to the applicant and granting the licence.

Hide Stage Info.

Licence Actions:

- Grant Licence
- Refuse Licence
- Assign Licence

Options:

Application Contacts

- Eircom RMO Admin - eircom@rmo.ie
Phone: 000000000 Address: GF-03 eircom HQ., 1 Heuston South Quarter., St John's Road., Dublin 8
- Dún Laoghaire-Rathdown County Council
Phone: 012054700
Address: County Hall, Marine Road, Dún Laoghaire, Co. Dublin

More Contacts Info.

Maproad Roadworks Licensing | Home | FAQs | Privacy Statement | Cookie Policy | Support

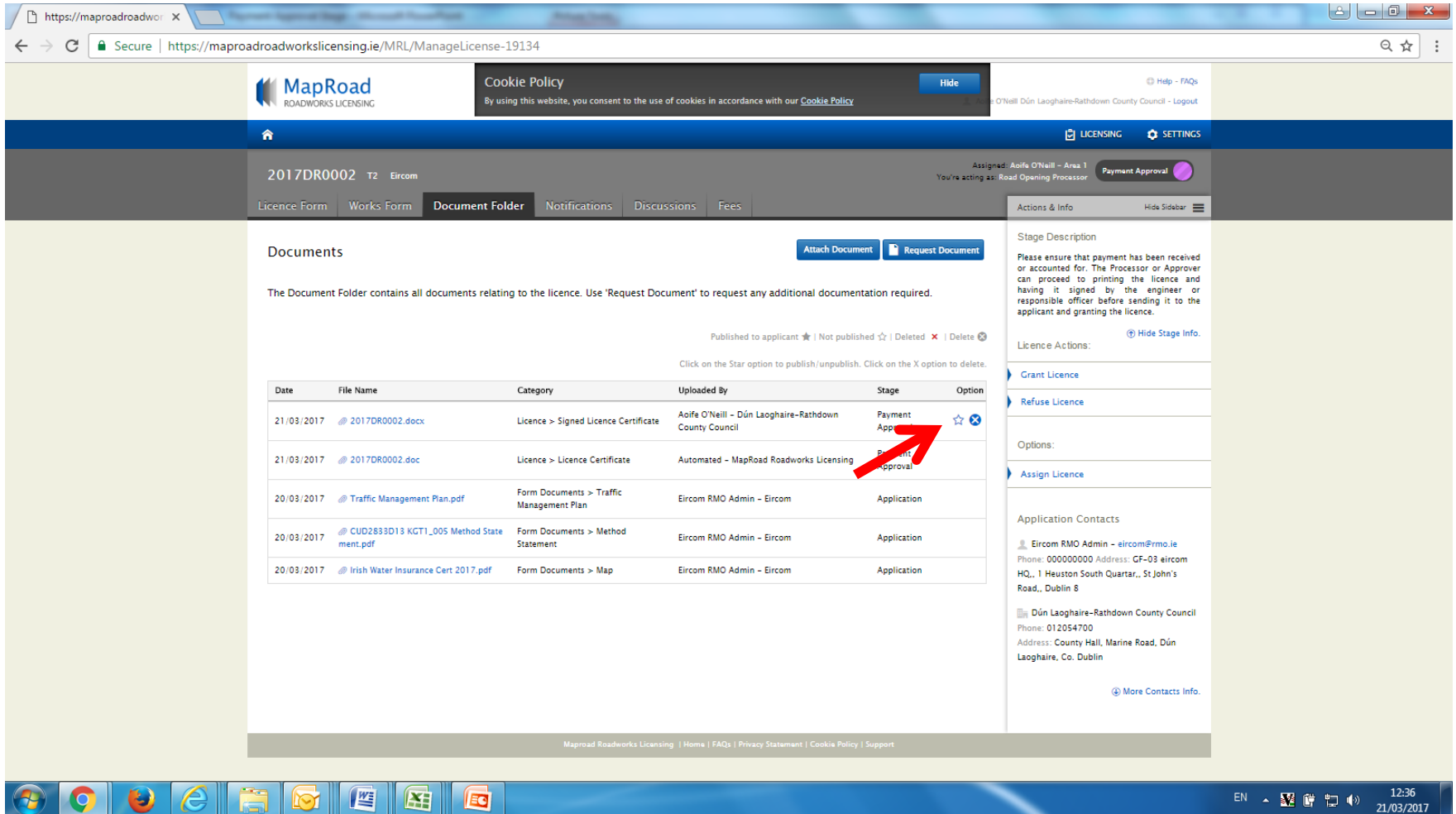
EN 12:32 21/03/2017

Complete mandatory fields.
Select “licence”. Choose your licence document and select “Attach File”.

The screenshot shows a web browser window with the URL <https://maproadworkslicensing.ie/MRL/ManageLicense-19134>. The page header includes the MapRoad logo and a Cookie Policy notice. The main content area is titled '2017DR0002' and shows a 'Document Folder' tab. An 'Upload File' dialog box is open, displaying 'Document Type: Licence' and a 'Choose File' button. The dialog box also has an 'Attach File' button highlighted. The background shows a table of documents and a sidebar with 'Licence Actions' and 'Application Contacts'.

Date	File Name	Category	Created By	Application
21/03/2017	2017DR0002.doc	Documents	Eircom RMO Admin - Eircom	Application
20/03/2017	Traffic Management Plan.pdf	Plan	Eircom RMO Admin - Eircom	Application
20/03/2017	CUD2833D13 KCT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application

Select  icon to publish to applicant.



2017DR0002 T2 Eircom

Assigned: Aoife O'Neill - Area 1
You're acting as: Road Opening Processor

Payment Approval

Documents

The Document Folder contains all documents relating to the licence. Use 'Request Document' to request any additional documentation required.

Published to applicant Not published Deleted Delete

Click on the Star option to publish/unpublish. Click on the X option to delete.

Date	File Name	Category	Uploaded By	Stage	Option
21/03/2017	2017DR0002.docx	Licence > Signed Licence Certificate	Aoife O'Neill - Dún Laoghaire-Rathdown County Council	Payment Approval	<input checked="" type="checkbox"/> <input type="checkbox"/>
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval	<input type="checkbox"/> <input type="checkbox"/>
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application	<input type="checkbox"/>
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application	<input type="checkbox"/>
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application	<input type="checkbox"/>

Stage Description

Please ensure that payment has been received or accounted for. The Processor or Approver can proceed to printing the licence and having it signed by the engineer or responsible officer before sending it to the applicant and granting the licence.

Licence Actions:

- Grant Licence
- Refuse Licence
- Assign Licence

Options:

Application Contacts

Eircom RMO Admin - eircom@rmo.ie
Phone: 000000000 Address: GF-03 eircom HQ., 1 Heuston South Quarter., St John's Road., Dublin 8

Dún Laoghaire-Rathdown County Council
Phone: 012054700
Address: County Hall, Marine Road, Dún Laoghaire, Co. Dublin

Select "Confirm" to complete publishing.

The screenshot shows a web browser window with the URL <https://maproadroadworkslicensing.ie/MRL/ManageLicense-19134#>. The page header includes the MapRoad logo and a Cookie Policy notice. The main content area displays a document folder for license 2017DR0002. A modal dialog box titled "Publish Document" is open, asking for confirmation to make the document available to the applicant. The dialog has "Confirm" and "Cancel" buttons. In the background, a table lists documents:

Date	File Name	Category	System	Action
21/03/2017	2017DR0002.docx			
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application
20/03/2017	Irish Water Insurance Cert:2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application

The right sidebar contains stage descriptions, licence actions (Grant, Refuse, Assign), and application contacts for Eircom RMO Admin and Dún Laoghaire-Rathdown County Council.

Icon identifies document is published to applicant.
Please select "Grant Licence".

The screenshot displays the MapRoad Roadworks Licensing web application. The browser address bar shows the URL: <https://maproadworkslicensing.ie/MRL/ManageLicense-19134#>. The page header includes the MapRoad logo and a Cookie Policy notice. The main content area is titled '2017DR0002 T2 Eircom' and contains a 'Document Folder' tab. Below this, there are buttons for 'Attach Document' and 'Request Document'. A table lists documents related to the licence, with columns for Date, File Name, Category, Uploaded By, Stage, and Options. A red arrow points to a star icon in the 'Options' column of the first row, indicating that the document is published to the applicant. The right-hand sidebar contains a 'Grant Licence' button, which is highlighted. The footer of the page includes navigation links and the current date and time: 12:39 21/03/2017.

Date	File Name	Category	Uploaded By	Stage	Options
21/03/2017	2017DR0002.docx	Licence > Signed Licence Certificate	Aoife O'Neill - Dún Laoghaire-Rathdown County Council	Payment Approval	★ ✖
21/03/2017	2017DR0002.doc	Licence > Licence Certificate	Automated - MapRoad Roadworks Licensing	Payment Approval	
20/03/2017	Traffic Management Plan.pdf	Form Documents > Traffic Management Plan	Eircom RMO Admin - Eircom	Application	
20/03/2017	CUD2833D13 KGT1_005 Method Statement.pdf	Form Documents > Method Statement	Eircom RMO Admin - Eircom	Application	
20/03/2017	Irish Water Insurance Cert 2017.pdf	Form Documents > Map	Eircom RMO Admin - Eircom	Application	

Pop up box allows you to reassign to relevant Inspector Approver.
Please select “Confirm”. Application progresses to “Granted” stage.

The screenshot shows a web browser window with the URL <https://maproadworkslicensing.ie/MRL/ManageLicense-19134>. The page title is "MapRoad ROADWORKS LICENSING". A "Cookie Policy" banner is visible at the top. The main content area shows a license application for "2017DR0002 T2 Eircom". The application is currently in the "Payment Approval" stage, with a status of "Granted". A "Grant Licence" pop-up box is displayed in the center, allowing the user to assign a user to the license. The "Assign User" dropdown menu is set to "Aoife O'Neill". A red arrow points to this dropdown. A warning message in a yellow box states: "Warning: Any text entered in the box below will be displayed to the Applicant / Licence Holder." The "Confirm" button is highlighted. On the right side of the page, there is a "Licence Actions" section with options like "Grant Licence", "Refuse Licence", and "Assign Licence". A starburst callout on the right side of the page contains the text: "Application should be assigned to the relevant Inspector Approver." The bottom of the page shows a Windows taskbar with various application icons and a system tray with the date "21/03/2017" and time "14:38".

For any queries please contact the
RMO through

Support@mrl.jitbit.com