



MapRoad

ROADWORKS LICENSING

Title:	Works Programme – Drafting and Submitting a Works Block
Reference:	05.1
Revision:	0
Date:	28/03/2017

Works Programme will show the following details

- Works Days submitted by Applicant
- Works Days Approved by the Local Authority
- Active Works Days
- Completed Works Days
- Blocked Works Days

When the applicant completes any of the above actions it will be visible on the Works Programme calendar and also the assigned user in the Local Authority will receive an email notification of same

In addition you will be able to view the total no of Works Days and also the Validity Period of the licence.

Works Programme is available to submit prior and during the validity period.
Please select “Add site work days” to commence.

The screenshot shows the MapRoad website interface for managing a license. The browser address bar displays <https://uat.maproadworkslicensing.ie/MRL/ManageLicense-18210-1>. The page header includes the MapRoad logo and a Cookie Policy notice. The main navigation bar shows 'APPLICATIONS' and 'SETTINGS'. The user is logged in as 'Eircom RMO Admin Eircom - Logout'. The application details for '2017CO0544 T2 Cork County Council' are visible, with tabs for 'Licence Form', 'Works Form', 'Document Folder', 'History', 'Discussions', and 'Fees'. The 'Works Form' tab is active, showing the 'Works Programme' section. A legend indicates the status of work days: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). The 'Total Work Days: 0 (Remaining: 10)' and 'Validity Period: 28/03/2017 -> 28/06/2017' are displayed. A calendar grid shows the months of March, April, May, and June 2017. A red arrow points to the 'Add Site Works Days' button at the bottom of the calendar grid. The right sidebar contains 'Actions & Info', 'Stage Description', 'Options', 'Copy Application', 'Request Withdrawal', and 'Application Contacts'.

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2		1	2	3	4	5	6	7							
							3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
							24	25	26	27	28	29	30	29	30	31					26	27	28				

Select days required and select "Next".

The screenshot shows the 'Add Site Work Days' page on the MapRoad website. The page includes a navigation menu with 'Licence Form', 'Works Form', 'Document Folder', 'History', 'Discussions', and 'Fees'. The 'Works Form' tab is active, and the 'Works Program' sub-tab is selected. The main content area displays a calendar grid for March, April, May, and June 2017. A red arrow points to the 'Next' button at the bottom of the calendar grid. The right sidebar contains a 'Stage Description' section with a 'Hide Stage Info.' link, and an 'Application Contacts' section listing 'Eircom RMO Admin' and 'Cork County Council'.

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2017CO0544 T2 Cork County Council

Licence Form Works Form Document Folder History Discussions Fees

Works Programme Works Segments Traffic Inspection

Add Site Work Days

Works must be scheduled in a block of consecutive days. Click the date that site works will commence and the date site works will conclude. For a block of just one day, click the same day twice. When selected, click Next. The start date of works should respect the advance notice period of 7 days).

Legend: Draft Submitted Approved Active Complete Blocked

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2		1	2	3	4	5	6	7				1	2	3	4
							3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
							24	25	26	27	28	29	30	24	25	26	27	28	29	30	26	27	28				

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At least one work type, one cardholder and one contractor must be selected for each day of work block submitted. Scroll over mandatory field icon for required details.

The screenshot displays the MapRoad Roadworks Licensing web application. The browser address bar shows the URL: <https://uat.maproadworkslicensing.ie/MRL/ManageLicense-18210-1>. The page header includes the MapRoad logo and a Cookie Policy notice. The main navigation bar shows the application ID '2017CO0544' and the user 'Cork County Council'. The 'Works Form' tab is active, and the 'Works Program' sub-tab is selected. The main content area is titled 'Select the Type of Works and Contacts' and includes the instruction: 'For each day, click the box for the type(s) of works that will be carried out, the cardholder(s) and the contractor(s) who will be on-site.' A red arrow points to a mandatory field icon (a circle with an exclamation mark) next to the instruction. Below this, there is a table for selecting work types for the month of April (days 3, 4, 5, 6). The work types listed are Excavation, Trench Works, Temporary Reinstatement, and Permanent Reinstatement. Below the work type table, there are sections for 'Cardholders' and 'Contractors', each with a list of names and a grid of selection boxes. The 'Cardholders' list includes Brian O'Malley. The 'Contractors' list includes Andy O'Neill, Billy Curran, Brian O'Malley, Brian O'Malley, Eircom ESP Administrator, Eircom RMO Admin, Katarzyna Wilk, Michael Dillon, and Secto Services. The right sidebar contains 'Stage Description', 'Options', and 'Application Contacts' information. The bottom of the page shows a Windows taskbar with various application icons and the system clock displaying 16:54 on 28/03/2017.

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2017CO0544 T2 Cork County Council

Licence Form **Works Form** Document Folder History Discussions Fees

Works Programme Works Segments Traffic Inspection

Select the Type of Works and Contacts

For each day, click the box for the type(s) of works that will be carried out, the cardholder(s) and the contractor(s) who will be on-site.

Please complete the options below:

	April			
	3	4	5	6
Excavation				
Trench Works				
Temporary Reinstatement				
Permanent Reinstatement				

Cardholders:

Brian O'Malley				
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Contractors:

Andy O'Neill				
Billy Curran				
Brian O'Malley				
Brian O'Malley				
Eircom ESP Administrator				
Eircom RMO Admin				
Katarzyna Wilk				
Michael Dillon				
Secto Services				

Back Save

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Mandatory field icon disappears when mandatory fields are completed.
Select "save".

The screenshot shows the MapRoad web application interface. The main content area is titled "Select the Type of Works and Contacts" and includes a calendar for April and a table for selecting cardholders and contractors. A red arrow points to the "Save" button at the bottom of the form.

Cardholders:

	3	4	5	6
Excavation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trench Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temporary Reinstatement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Permanent Reinstatement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Contractors:

Andy O'Neill	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Billy Curran	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brian O'Malley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brian O'Malley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eircom ESP Administrator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eircom RMO Admin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Katarzyna Wilk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Dillon	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Secto S...	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Right click drafted works block to select “submit” or alternatives.
Note: Work Days count reduced by no of days submitted.

The screenshot displays the MapRoad Roadworks Licensing interface. The main content area shows a 'Works Programme' for application 2017CO0544. It features a calendar grid from March to June 2017. A legend indicates the status of work days: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). A red arrow points to a 'Draft' status block on March 3rd. A context menu is open over this block, with another red arrow pointing to the 'Submit' button. The right-hand panel contains a 'Stage Description' and 'Application Contacts'.

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2017CO0544 T2 Cork County Council

Licence Form Works Form Document Folder History Discussions Fees

Works Programme Works Segments Traffic Inspection

Works Programme

Scheduled site works and any blocked days are shown below. Click 'Add Site Works Days' to specify Work Days. Click on any configured date to see works details.

Legend: Draft Submitted Approved Active Complete Blocked

Total Work Days: 4 (Remaining: 6)
Validity Period: 28/03/2017 -> 28/06/2017

March 2017					April 2017					May 2017					June 2017												
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
							3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9	10	11	12	13	14
							Submit	View Details					15	16	17	18	19	20	21	22	23	24	25	26	27	28	
							Edit	Delete					29	30	31												
28	29	30	31				24	25	26	27	28	29	30	29	30	31											

Application Contacts

Eircom RMO Admin - 1568@licensing.ie
Phone: 000000000 Address: CF-03 eircom HQ, 1 Hauston South Quarter, St John's Road, Dublin 8

Cork County Council
Phone: 02821299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

Should you break the required the seven days notification, you must complete the mandatory explanatory text box and select “Submit”.

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2017CO0544 T2 Cork County Council

Payment Approval

Submit Site Works Days for Approval

Please confirm you wish to submit the specified Work Day(s) for approval.

	April			
	3	4	5	6
Excavation	▶	▶		
Trench Works				
Temporary Reinstatement		▶		
Permanent Reinstatement			▶	▶

Cardholders: Brian O'Malley ▶▶▶▶

Contractors: Andy O'Neill ✓✓ Michael Dillon ✓✓

Note: Required per local authority request.

Advised Advance Notice: 7 Day(s)
This does not comply with the advance notice that the licensing authority expects to be given prior to going on the road. Please ensure that an adequate explanation is provided for the late notice.

Back Submit

Stage Description
The licensing authority has been notified of your acceptance of the licensing conditions. You are not permitted to commence any works until: all payments due have been received by the licensing authority, you have been informed that the licence has been granted, and you have been issued with a copy of the licence.

Options:
▶ Hide Stage Info.

▶ Copy Application
▶ Request Withdrawal

Application Contacts
Eircom RMO Admin - 1566@licensing.ie
Phone: 000000000 Address: GF-03 aircom HQ, 1 Heuston South Quarter, St John's Road., Dublin 8
Cork County Council
Phone: 02821299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork
▶ More Contacts Info.

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Works block defaults to submitted status. Local authority approval required.

The screenshot shows the 'Works Programme' section of the MapRoad website. The main content is a calendar grid for March, April, May, and June 2017. A red arrow points to the 3rd of April, which is highlighted in blue, indicating a submitted work day. The legend below the calendar shows: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). The right-hand sidebar contains 'Stage Description', 'Options', and 'Application Contacts'.

Works Programme

Scheduled site works and any blocked days are shown below. Click 'Add Site Works Days' to specify Work Day(s). Click on any configured date to see works details.

Legend: ■ Draft ■ Submitted ■ Approved ■ Active ■ Complete ■ Blocked

Total Work Days: 4 (Remaining: 6)
Validity Period: 28/03/2017 -> 28/06/2017

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
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							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
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[Add Site Works Days](#)

Application Contacts

- Eircom RMO Admin** - 1568@licensing.ie
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Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

Please submit any queries to the
RMO through

Support@mrl.jitbit.com