



MapRoad

ROADWORKS LICENSING

Title:	Works Programme – Activating and Completing a Works Block
Reference:	05.2
Revision:	0
Date:	29/03/2017

Works Programme will show the following details

- Works Days submitted by Applicant
- Works Days Approved by the Local Authority
- Active Works Days
- Completed Works Days
- Blocked Works Days

The Applicant must have a Works Block drafted, submitted and the local authorities Approval to complete the following steps listed.

On Local Authorities Approval of Works Block, applicant is notified by email. Open application and Works Programme tab illustrates the approved Works Block. Please select appropriate works block and access options available. Multiple Blocks may be applied for. Please note your Works Days Balance and Validity Period limitations.

The screenshot displays the 'Works Programme' section of the MapRoad application. The interface includes a navigation menu with 'Licence Form', 'Works Form', 'Document Folder', 'History', 'Discussions', and 'Fees'. The 'Works Form' tab is active, showing a 'Works Programme' overview. A calendar grid spans from March 2017 to June 2017. A red arrow points to the date April 5, 2017, which is highlighted in purple. Below the calendar, there are buttons for 'Activate', 'View Details', 'Edit', and 'Delete'. A legend indicates the status of work days: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). The 'Total Work Days: 7 (Remaining: 3)' and 'Validity Period: 28/03/2017 -> 28/06/2017' are also visible. The right sidebar contains 'Stage Description', 'Licence Actions', and 'Application Contacts'.

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2		1	2	3	4	5	6	7							
							3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
							24	25	26	27	28	29	30	29	30	31					26	27	28				

If you wish to edit the days of the Works Block please select “Edit”.
If you activate the Works Block, **All Days** of the Block are Activated.
Select “Activate”

The screenshot displays the MapRoad Works Programme interface. The main content area shows a calendar for the months of March, April, May, and June 2017. A context menu is open over the date 29 in April, with the 'Activate' and 'View Details' options highlighted. The interface includes a navigation bar at the top with 'Licence Form', 'Works Form', 'Document Folder', 'History', 'Discussions', and 'Fees' tabs. A sidebar on the left shows 'Works Programme' and 'Works Segments' tabs. A right-hand panel contains 'Stage Description', 'Licence Actions', and 'Application Contacts' sections. The bottom of the screen shows the Windows taskbar with various application icons and the system clock displaying 13:44 on 29/03/2017.

Details of works block are available to view. Complete mandatory field.
Work days of Approved Works Block will not be reissued if they are prior to the
“Actual Date of Commencement”.
Please select “Back” and “Edit” on previous screen to credit your Works Days
total if required.

The screenshot displays the MapRoad Roadworks Licensing web application interface. The browser address bar shows the URL: <https://uat.maproadroadworkslicensing.ie/MRL/ManageLicence-18210>. The page header includes the MapRoad logo, a Cookie Policy notice, and navigation links for Home, Applications, and Settings. The user is logged in as 'Briom RMO Admin'.

The main content area is titled '2017CO0544 T2 Cork County Council' and shows the 'Works Form' tab. The 'Activate Work Day Block' section contains the following information:

- Cardholders:** Brian O'Malley
- Contractors:** Andy O'Neill, Billy Curran
- Actual date of commencement of work:** 30/03/2017

The 'Works Segments' table shows the following data for March:

	29	30	31
Excavation	▶		
Trench Works	▶	▶	
Temporary Reinstatement	▶	▶	
Permanent Reinstatement			▶

The right-hand sidebar contains a 'Stage Description' section with detailed text about work completion and notification, and a 'Licence Actions' section with a 'Works Complete' button. The footer of the application includes links for Home, FAQs, Privacy Statement, Cookie Policy, and Support.

Enter date of “Commencement of Works” field and select “Next”.

The screenshot displays the MapRoad Roadworks Licensing web application. The browser address bar shows the URL: <https://uat.maproadroadworkslicensing.ie/MRL/ManageLicense-18210>. The page header includes the MapRoad logo, a Cookie Policy notice, and user information: "2017CO0544 T2 Cork County Council". The navigation menu includes "Licence Form", "Works Form", "Document Folder", "History", "Discussions", and "Fees". The "Works Form" section is active, showing a "Works Programme" with tabs for "Works Segments", "Traffic", and "Inspection".

The main content area is titled "Activate Work Day Block" and contains the instruction: "Please select the date within the block of days submitted of when the actual works started." Below this is a calendar for the month of March. The calendar grid shows the following work segments:

	29	30	31
Excavation	▶		
Trench Works	▶	▶	
Temporary Reinstatement	▶	▶	
Permanent Reinstatement			▶

Below the calendar, there are fields for "Cardholders" (Brian O'Malley) and "Contractors" (Andy O'Neill and Billy Curran). At the bottom, there is a text input field for "Actual date of commencement of work:" and two buttons: "Back" and "Activate".

The right-hand sidebar contains a "Stage Description" section with detailed text about work completion and notification. Below this are sections for "Licence Actions" (with a "Works Complete" button), "Options" (with a "Copy Application" button), and "Application Contacts" (listing contact information for Birrom RMO Admin and Cork County Council).

The Windows taskbar at the bottom shows the system clock as 13:42 on 29/03/2017.

Works Block illustrates as “Active”.

On completion of works select relevant day.

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2017CO0544 T2 Cork County Council

Licence Valid

Licence Form **Works Form** Document Folder History Discussions Fees

Works Programme **Works Segments** Traffic Inspection

Works Programme

Scheduled site works and any blocked days are shown below. Click 'Add Site Works Days' to specify Work Day(s). Click on any configured date to see works details.

Legend: Draft Submitted Approved Active Complete Blocked

Total Work Days: 7 (Remaining: 3) - Request Additional Work Days
Validity Period: 28/03/2017 -> 28/06/2017 - Request Validity Period Extension

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2		1	2	3	4	5	6	7							
							3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
							10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
							17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
							24	25	26	27	28	29	30	29	30	31					26	27	28				

[Add Site Works Days](#)

Stage Description
The works in relation to this licence are currently in progress. Please refer to the Works Segments tab to indicate when reinstatement of a work segment has been completed. When all reinstatement work has been completed you can select the 'Works Complete' button. The Local Authority will be notified that they can complete their inspections and assessment for Sign-Off.

Licence Actions:
[Works Complete](#)

Options:
[Copy Application](#)

Application Contacts
Brom RMO Admin - 1566@licensetfa.ie
Phone: 00000000 Address: CF-03 Brom HQ, 1 Hauston South Quarter, St John's Road, Dublin 8
Cork County Council
Phone: 02821299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

Select "Complete" to notify Local Authority.
If completion date is prior to end of work block, following notification is issued.

The screenshot displays the 'Works Programme' section of the MapRoad website. It features a calendar grid from March to June 2017. A legend indicates the status of work days: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). A tooltip is shown over the 'Complete' button, stating: 'Complete - If completion date is prior to end of work block, following notification is issued.' The right-hand sidebar contains a 'Stage Description' and 'Licence Actions' including 'Works Complete' and 'Copy Application'. The bottom of the page shows the Windows taskbar with the system clock at 15:14 on 29/03/2017.

Please select "Change Works End Date".

The screenshot displays the MapRoad website interface for managing a license. The main content area is titled "Complete Work Day Block" and includes a calendar for March with work segments marked. A warning message states: "You have tried to mark works as complete which are not due to have been completed yet. If works have been completed early, click the button below and select the actual completion date." Two red arrows point to this message and the "Change Works End Date" button. The right sidebar contains sections for "Stage Description", "Licence Actions" (with a "Works Complete" button), "Options" (with a "Copy Application" button), and "Application Contacts".

	29	30	31
Excavation	▶		
Trench Works	▶	▶	
Temporary Reinstatement	▶	▶	
Permanent Reinstatement	▶		▶

Cardholders: Brian O'Malley ▶ ▶ ▶

Contractors: Andy O'Neill ✓ ✓
Billy Curran ✓ ✓

Buttons: Back, Change Works End Date

Warning Message: You have tried to mark works as complete which are not due to have been completed yet. If works have been completed early, click the button below and select the actual completion date.

Right Sidebar: Works Complete, Copy Application, Application Contacts

Works End Day must be current day. Cannot select future date.
Select "Next".

The screenshot shows the MapRoad website interface for managing a license. The main heading is "Change the Site Works Completion Date". Below this, there is a legend for work status: Draft (grey), Submitted (blue), Approved (purple), Active (orange), Complete (green), and Blocked (red). A calendar grid shows dates from March 2017 to June 2017. A red arrow points to the date 29 in the March 2017 calendar, which is highlighted in grey, indicating it is the current day. Below the calendar are "Back" and "Next" buttons. The right sidebar contains "Stage Description", "Licence Actions" (with a "Works Complete" button), "Options" (with a "Copy Application" button), and "Application Contacts" for Birrom RMO Admin and Cork County Council.

Please review Works Days Block details and select “Save” and “Complete”.

The screenshot displays the MapRoad Roadworks Licensing web application. The browser address bar shows the URL: <https://uat.maproadroadworkslicensing.ie/MRL/ManageLicense-18210>. The page header includes the MapRoad logo, a Cookie Policy notice, and user information: "2017CO0544 T2 Cork County Council". The navigation menu is set to "Works Form".

Update Work Day Block

Please update the days below to correspond with what actually occurred during the works. If the dates changed during the works, click Change Works End Date.

	March
Excavation	<input type="checkbox"/>
Tranch Works	<input type="checkbox"/>
Temporary Reinstatement	<input type="checkbox"/>
Permanent Reinstatement	<input type="checkbox"/>

Cardholders: Brian O'Malley

Contractors:

- Andy O'Neill
- Billy Curran
- Brian O'Malley
- Brian O'Malley
- Eircom ESP Administrator
- Eircom RMO Admin
- Katarzyna Wilk
- Michael Dillon
- Secto Services

Buttons: Back, Cancel, Save

Right sidebar: Stage Description, Licence Actions (Works Complete), Options (Copy Application), Application Contacts (Eircom RMO Admin, Cork County Council).

Works Block updated to "Complete" Status. Works Day unused from Works Block reissued to "Total Work Days" Balance.

The screenshot displays the MapRoad website interface for managing a license. The main content area is titled 'Works Programme' and shows a calendar view for March, April, May, and June 2017. A red arrow points to the 29th of March, which is marked as 'Complete'. Below the calendar, there is a legend for work segment statuses: Draft (blue), Submitted (purple), Approved (orange), Active (green), Complete (red), and Blocked (black). The 'Total Work Days' section indicates 9 remaining days. The right sidebar contains a 'Stage Description' and 'Licence Actions' including 'Works Complete' and 'Copy Application'.

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2017CO0544 T2 Cork County Council

Licence Valid

Works Programme

Scheduled site works and any blocked days are shown below. Click 'Add Site Works Days' to specify Work Day(s). Click on any configured date to see works details.

Legend: Draft Submitted Approved Active Complete Blocked

Total Work Days: 9 (Remaining: 5) - Request Additional Work Days
Validity Period: 28/03/2017 -> 28/06/2017 - Request Validity Period Extension

March 2017							April 2017							May 2017							June 2017						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
											1	2															
							3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
							24	25	26	27	28	29	30	31													

Application Contacts

Briom RMO Admin - 1566@licensetfa.ie
Phone: 00000000 Address: CF-03 Briom HQ, 1 Hauston South Quarter, St John's Road, Dublin 8

Cork County Council
Phone: 02821299
Address: Roads Finance & Administration, The Courthouse, Skibbereen, Co. Cork

Please submit any queries to the
RMO through

Support@mrl.jitbit.com