

MI Privacy Statement

Privacy Statement

1. Introduction

This application Privacy Statement outlines how the licensing authority and the Road Management Office use any personal data you provide us while using this application. By using this application, you are accepting the terms of this application's Privacy Statement.

2. Data Controller

The Data Controllers for the data stored in the MapRoad Inspections Application is the Licensing Authority. The Licensing Authority is normally the Road Authority or local authority for the public road where roadworks are taking place. In the case of telecommunications operators on national roads it is Transport Infrastructure Ireland (TII).

3. Data Processors

The Road Management Office, (RMO) is the Data Processor for the data stored in MapRoad Inspections. The Local Government Management Agency is a Sub Processor.

The RMO is a shared service established by the Local Authorities in Ireland to support authorities and applicants in the road opening licensing and management process.

The LGMA is body established under statute to organise, administer and provide services including services relating to the preparation of data for input to a computer, computer programming, systems analysis and design, and the operation of data processing facilities for local authorities.

4. The lawful basis for the processing

In accordance with Section 13 of the 1993 Roads Act a person who, without lawful authority or the consent of a road authority does anything such that the doing of the thing is a hazard or potential hazard to persons using a public road or obstructs or interferes with the safe use of a public road or the maintenance of a public road, shall be guilty of an offence. A local authority may direct a person as to the manner roadworks are carried out in accordance with Section 101D of the 1961 Road Traffic Act.

The road authority or local authority uses the data you provide to process and manage licences or consents given to you via the MapRoad Inspections Application (MI). Personal data is processed to facilitate the delivery of following services:

licence applicant setup to allow users to use the system and the RMO to contact them in relation to updates insurance compliance training compliance to ensure trained users are on site notification of roadworks compliance to ensure that road authorities are being notified of activities on public roads processing of licences and notifications to ensure the user is aware of actions they must carry out as part of the consent process invoicing for costs associated with the

consent management of agents nominated by the license holder where the licence holder nominates another person to act on their behalf The personal data sought include names, addresses, eircodes, bank account details, mobile phone numbers, email addresses

5. Type of Information Collected

5.1 Personal Data

Description: This is data that identifies you or can be used to identify or contact you and may include your name, address, email address and telephone number. We record the IP address assigned to you by your Internet Service Provider. This is used for a number of purposes including administering the site, analysing trends and gathering statistics. We will not link IP addresses with other personal information except in cases where criminal activity has taken place (e.g. in response to a "hacking" incident).

Purpose for which held: Personal Data collected on this site is gathered for the purposes of creating, processing and managing roadworks licences, and the administration and dissemination of information relating to the operation and maintenance of the application and its users. Your contact information will be used solely for the purposes they were provided and within the confines of the MI business i.e. the creating, processing and manage of roadworks licences and the Works relating to those licences.

6. Use of Cookies

6.1 Necessary Cookies

The application uses 2 cookies which are essential to enabling you to use the application. 1 cookie is created and exists for the duration of your session. Another cookie is created when you login and expires when you logout or close the browser. Refer to our Cookie Policy for further details.

6.2 Functional Cookies

Our application includes a cookie banner. When you use the hide option on this, a cookie is created so that we know you no longer wish to see it and are not bothered by it the next time you visit. It will be deleted when you clear your browser cookies. Refer to our Cookie Policy for further details.

7. Data Sharing and Exchange

We share your data including personal data with the following organisations
In the case of TII, licensing roadworks on National Roads with the road authority for the area. In the case of road or local authorities with TII in the case of roadworks on national roads as required by the 2002 Communication Regulations Act In the case where you are carrying out work on behalf on another licence holder or applicant, with that licence holder or applicant. Realex Payments, a division of Global Payments Inc., (Payment Service Provider). Revenue Commissioners. Irish Public Bodies. We may also aggregate data from your licence with other licences to produce reports on compliance with the Guidelines for the Management of Road Opening published by the Department

of Transport.

Your personal data shall not be included in these reports.

We will not disclose your Personal Data to third parties other than those listed above unless you have consented to this disclosure. We will disclose your Personal Data if we believe in good faith that we are required to disclose it in order to comply with any applicable law, a summons, a search warrant, a court or regulatory order, or other statutory requirement.

8. Security

We take appropriate security measures to protect against unauthorised access to or unauthorised alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption and physical security measures to guard against unauthorised access to systems where we store personal data.

9. Updating, Verifying and Deleting Personal Data

You may inform us of any changes in your Personal Data, and in accordance with our obligations under the Data Protection Acts, including GDPR, we will update or delete your Personal Data accordingly.

In particular, you have specific rights under:

Article 13... Information to be provided where personal data is collected from you (the data subject) Article 14... Information to be provided where personal data has not been obtained directly from you (the data subject) Article 15... Right of Access (full disclosure of any personal data held about you) Article 16... Right to Rectification (to have any inaccurate personal data corrected) Article 17... Right to Erasure ("right to be forgotten" or removed from the data store/system)

10. Data Subject Access Requests

The General Data Protection Regulation (GDPR), under Article 15, gives individuals the right to request a copy of any of their personal data which are being processed by controllers. These requests are often referred to as 'data subject access requests', or 'access requests'.

In the case of the MapRoad Inspections application, individuals must contact the Licensing Authority with such access requests. As controllers, the Licensing Authority are responsible for responding to access requests. If the Road Management Office receives an access request, these requests will be forwarded to the relevant Licensing Authority, and the individual will be advised of this action immediately.

Requests to access your data under GDPR may be submitted to the relevant licensing Authority at the addresses set out below

Authority

Contact e-mail

Cavan County Council

dpo@cavancoco.ie

Donegal County Council
dpo@donegalcoco.ie

Leitrim County Council
dpo@leitrimcoco.ie

Sligo County Council
dpofficer@sligococo.ie

Monaghan County Council
dataprotectionofficer@monaghancoco.ie

Carlow County Council
dataprotection@carlowcoco.ie

Laois County Council
Dataprotection@laoiscoco.ie

Offaly County Council
dpo@offalycoco.ie

Wexford County Council
dpo@wexfordcoco.ie

Kilkenny County Council
dataprotection@kilkennycoco.ie

Tipperary County Council
dataprotection@tipperarycoco.ie

Clare County Council
DPA@clarecoco.ie

Cork County Council
dpo@corkcoco.ie

Limerick City & County Council
dataprotectionofficer@limerick.ie

Waterford City & County Council
dataprotection@waterfordcouncil.ie

Kerry County Council
dpo@kerrycoco.ie

Cork City Council
dataprotection@corkcity.ie

Dublin City Council
dataprotection@dublincity.ie

Kildare County Council
dataprotection@kildarecoco.ie

South Dublin County Council
dataprotection@sdublincoco.ie

Louth County Council
dataprotection@louthcoco.ie

Meath County Council
dataprotection@meathcoco.ie

Wicklow County Council
DPO@wicklowcoco.ie

Dun Laoghaire/Rathdown County Council
dataprotectionofficer@dlrcoco.ie

Fingal County Council
data.officer@fingal.ie

Galway County Council
dpo@galwaycoco.ie

Galway City Council
dpo@galwaycity.ie

Mayo County Council
dataprotection@Mayococo.ie

Longford County Council
dpo@longfordcoco.ie

Roscommon County Council
dataprotection@roscommoncoco.ie

Westmeath County Council
dpo@westmeathcoco.ie

For further information, please

visit: <https://www.dataprotection.ie/en/individuals/know-your-rights/right-access-information>

The General Data Protection Regulation may be viewed in full at <http://eur-lex.europa.eu/legal-content/en/TXT/?uri=CELEX:32016R0679>

11 The retention period for the personal data

We will store personal data only for as long as necessary for the purpose(s) for which it was obtained. We will retain personal data in accordance with the National Retention Policy for Local Authority Records, which can be obtained from the relevant Data Protection Officer

12 Disclaimer

The information provided is intended to enhance public access to information about the MapRoad Inspections application. While every effort is made in preparing material for publication, no responsibility is accepted for any errors, omissions or misleading statements on these pages or any site to which these pages connect.

Although every effort is made to ensure the reliability of listed sites, this cannot be taken as an endorsement of these sites. If you have any concerns regarding the use of your data please contact us via contact@rmo.ie.